



encore

ePayStub GP18.2

Build Notes

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Build 18.222 – Sept 08, 2020

Scheduled Delivery Updates

1. Resolved issues with Print options when using Scheduled Delivery.

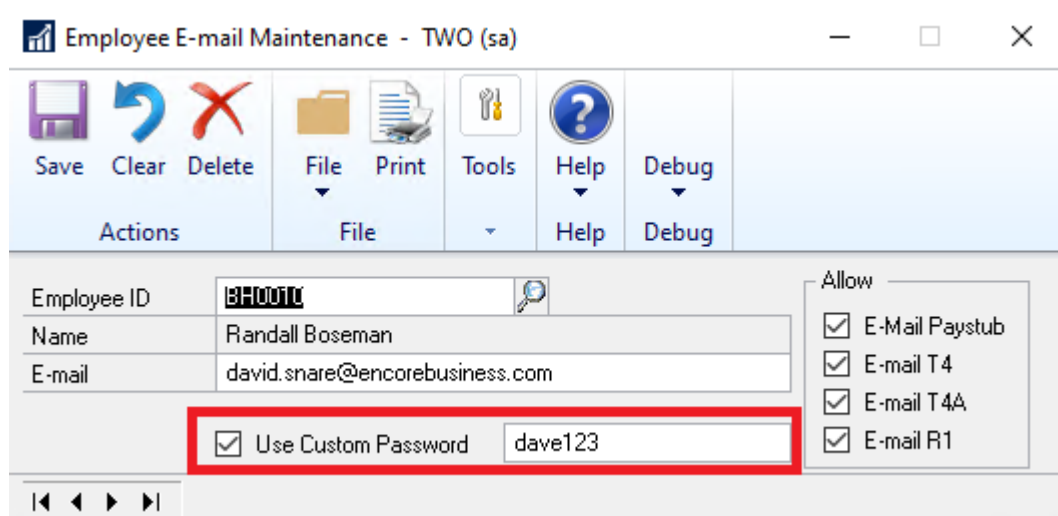
Issue observed that Scheduled delivery failed to kick off email print option to print when email not sent and print with email. This issue is now resolved.

Build 18.221 – April 28, 2020

Employee Email Maintenance Updates

2. New Custom Password option.

Users can now set a Custom Password for each Employee. This is done in the Employee Email Maintenance window by selecting the Use Custom Password option. Then setting the new password to be used during the PDF document creation. The Custom password takes precedence regardless of ePayStub Setup options. Should ePayStub report option not have password protection enabled and the employee has a custom password set then the report will still be password protected with the Custom Password. The Custom password is case sensitive and is alphanumeric.



Employee E-mail Maintenance - TWO (sa)

Save Clear Delete File Print Tools Help Debug

Employee ID: Name: Randall Roseman E-mail: david.snare@encorebusiness.com

☒ Use Custom Password

Allow

- ☒ E-Mail Paystub
- ☒ E-mail T 4
- ☒ E-mail T 4A
- ☒ E-mail R1

New Scheduled mail delivery Updates

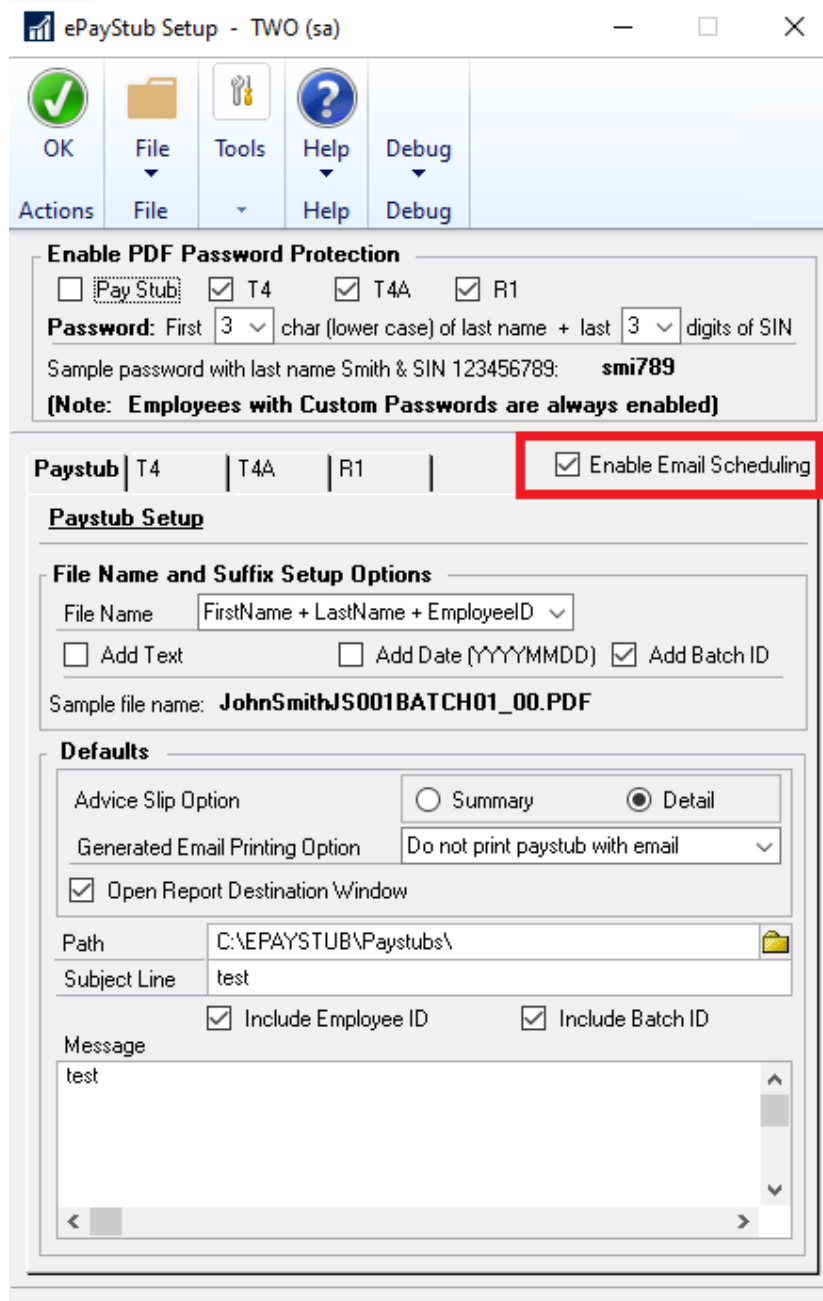
1. New Scheduled Mail Delivery option.

This is a new option that must first be enabled in ePayStub setup. Once enabled when the user selects the E-mail option in any of the ePayStub Email report windows they will receive an email option window. They can choose to send the email now or schedule later. Selecting Send Now will send the email immediately. Selecting Schedule Later the user will receive a Schedule notification window once the reports are generated. They would then set the Date and enter in the Time in 24-hour time format HHMMSS of when to schedule the delivery. The process will complete after selecting the Schedule Button.

The process is completed once the user received the Email Scheduled notification. In the Email Log report, it will indicate in the Log Message for any employee where

an email was sent that it was a Scheduled Delivery and include the Date and time of delivery.

This is a true delayed delivery process as the Machine the email was processed for does not need to even be on after process is completed and the email will still be sent at the scheduled time. Users can immediately process any additional payroll batches after this process is completed.



ePayStub Setup - TWO (sa)

OK File Tools Help Debug

Enable PDF Password Protection

☐ Pay Stub ☒ T4 ☒ T4A ☒ R1

Password: First 3 char (lower case) of last name + last 3 digits of SIN

Sample password with last name Smith & SIN 123456789: **smi789**

(Note: Employees with Custom Passwords are always enabled)

Paystub T4 T4A R1 ☒ **Enable Email Scheduling**

Paystub Setup

File Name and Suffix Setup Options

File Name: FirstName + LastName + EmployeeID

☐ Add Text ☐ Add Date (YYYYMMDD) ☒ Add Batch ID

Sample file name: **JohnSmithJS001BATCH01_00.PDF**

Defaults

Advice Slip Option: ☐ Summary ☒ Detail

Generated Email Printing Option: Do not print paystub with email

☒ Open Report Destination Window


Path: C:\EPAYSTUB\Paystubs\

Subject Line: test

☒ Include Employee ID ☒ Include Batch ID

Message: test

Microsoft Dynamics GP



Do you want to send emails now or schedule later?

Send Now
Schedule Later

Email Scheduling

Schedule

Date


4/28/20

Time

1600

Enter 24-hour time format: HHMMSS

Microsoft Dynamics GP



Email Scheduled.

OK

Payslip Email results

							Date	4/28/20
							Time	3:51:07 PM
							Page	1
SNo.	Employee ID	Name	PDF Created	Emailed	Log Message	File Path		
1	BH0010	Randall Boseman	Yes	Yes	Scheduled Delivery - 4/28/20 4:00:00 PM	C:\EPAYSTUB\Paystubs\Randall BosemanBH0010APRIL1_00.PDF		
2	BH0020	Reed Koch	Yes	Yes	Scheduled Delivery - 4/28/20 4:00:00 PM	C:\EPAYSTUB\Paystubs\Reed KochBH0020APRIL1_00.PDF		
3	BH0030	Mark Harrington	Yes	Yes	Scheduled Delivery - 4/28/20 4:00:00 PM	C:\EPAYSTUB\Paystubs\Mark HarringtonBH0030APRIL1_00.PDF		

ePaystub Setup Updates

1. New Advice Slip Default Option for Paystub reports.

Users can now pre-define which Paystub Advice Slip option will be default as selected when opening the Email Paystubs window. This is done by selecting either the Summary or Detail radio button option in the Defaults section for Paystub in ePayStub Setup. By Default, the Summary option will be set.

ePayStub Setup - TWO (sa)

OK File Tools Help Debug

Actions File Help Debug

Enable PDF Password Protection

☐ Pay Stub ☒ T4 ☒ T4A ☒ R1

Password: First char (lower case) of last name + last digits of SIN

Sample password with last name Smith & SIN 123456789: **smi789**

(Note: Employees with Custom Passwords are always enabled)

Paystub T4 T4A R1 ☒ Enable Email Scheduling

Paystub Setup

File Name and Suffix Setup Options

File Name

☐ Add Text ☐ Add Date (YYYYMMDD) ☒ Add Batch ID

Sample file name: **JohnSmithJS001BATCH01_00.PDF**

Defaults

Advice Slip Option ☐ Summary ☒ Detail

Generated Email Printing Option

☒ Open Report Destination Window

Path

Subject Line

☒ Include Employee ID ☒ Include Batch ID

Message

Build 18.220 – Dec 19, 2019

Enhancements

1. Improved Default Security Tasks.

New default security task created called ENCORE EPS EMAIL MAINT

This new task created to provide users access to specific ePayStub windows and reports without giving access to ePayStub Setup.

This new Security task will by default be part of the ENCORE EPS POWERUSER role.

It will provide the user with access to the following:

Windows

- Employee E-Mail Maintenance
- ePayStub Employee Email Importer
- Import Fields Lookup
- Import Setup ID Lookup

Reports

- Imports Status
- Employee Email Lists

Security Task Setup - TWO (sa)

Save Clear Delete Copy File Print Tools Help Add Note Debug

Task ID: ENCORE EPS EMAIL MAINT Category: Project

Task Name: ePayStub Email Maintenance

Task Description: Access to ePayStub Email and Importer windows

Product: ePaystub for CPR

Type: Windows

Series: Project

User Type: Full

Access List:

☒ Display Selected Items

Mark All Unmark All

Operations

☒ Employee E-mail Maintenance

☒ ePayStub Employee Email Importer

☒ Import Fields Lookup

☒ Import Setup ID Lookup

Print Operation Access

Navigation: < > >> <<

Security Task Setup - TWO (sa)

Save Clear Delete Copy File Print Tools Help Add Note Debug

Actions File Help Debug

Task ID: ENCORE EPS EMAIL MAINT Category: Project

Task Name: ePayStub Email Maintenance

Task Description: Access to ePayStub Email and Importer windows

Product: ePaystub for CPR

Type: Reports

Series: Project

User Type: Full

Access List:

☒ Display Selected Items

Mark All Unmark All

Operations

☒ EBS Import Status

☒ EBS_Employee_Email_List

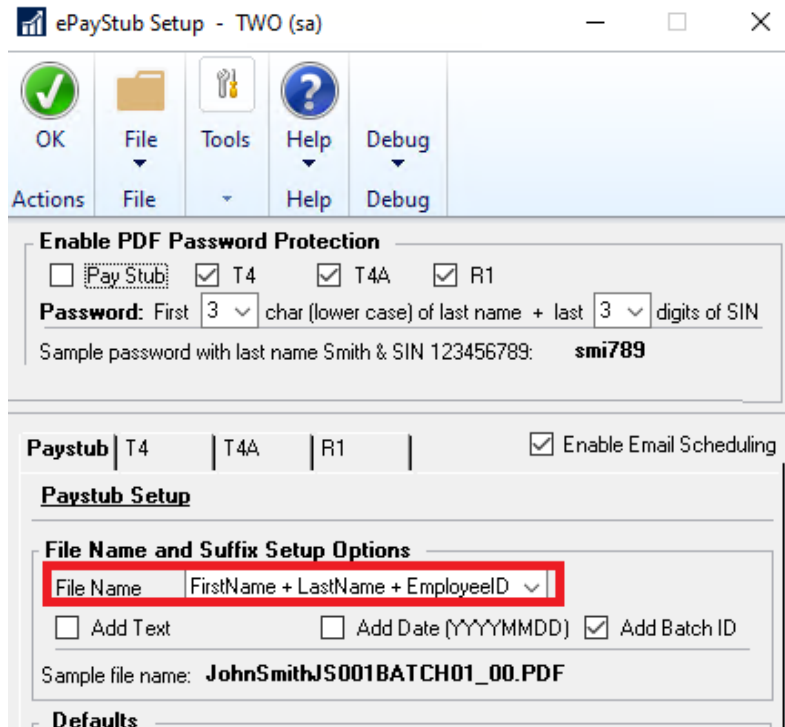
Print Operation Access

Navigation: < > >>

Resolved Issues

1. Resolved issues with Paystub reports generated.

Issue observed when Batch contained employees with the exact same first and last name. Should ePayStub Setup have been set to generate the filename as First + Last name or Last + First name and not include the employee id then this scenario causes issues where the second employee with the exact same name in the batch would overwrite the paystub file for the first employee. As such we have updated paystub setup so that Employee ID will always be included in the filename should the name scheme be selected.



Build 18.201 – Nov 06, 2019

Enhancements

1. ePayStub build created for GP18.2

Build generated based on Build 18.008 for GP2018.

Additional Product Support Resources

Access the latest Product Builds: <http://www.encorebusiness.com/solutions/#microsoft-dynamics-add-ons>

Request registration keys: regkeys@encorebusiness.com

Visit our ePayStub product page [here](#) on our website to access:

- User Manuals, click on the Resources Option
- Product demos, click on the Resources Option

Product Support:

Email: Support@encorebusiness.com

Phone: 1.888.898.4330

Online submission form: <http://www.encorebusiness.com/support/encore-apps/>

Support Request Tip:

To assist in expediting the review of any issues please ensure that the following information is provided with a support request:

- What product is the support inquiry for?
- What Version of GP is used?
- What is the build number installed for the product?
- (this can be found by logging into GP as SA and going to Microsoft Dynamics GP > Tools > support > system > Encore product registration Once there locate the product from the list and the Build number would be listed on the right hand side under Version)