



encore

ePayStub 2015

Build Notes

ENCORE BUSINESS SOLUTIONS

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Build 14.117 – Feb 25, 2019

Resolved Issues

1. Resolved issues with Taxable Province of QC failing to generate T4 files.

Issue observed when attempting to generate proper T4 files from taxable province of QC. These files were blank in the PDF file that was generated. This issue is now resolved.

Build 14.116 – Feb 11, 2019

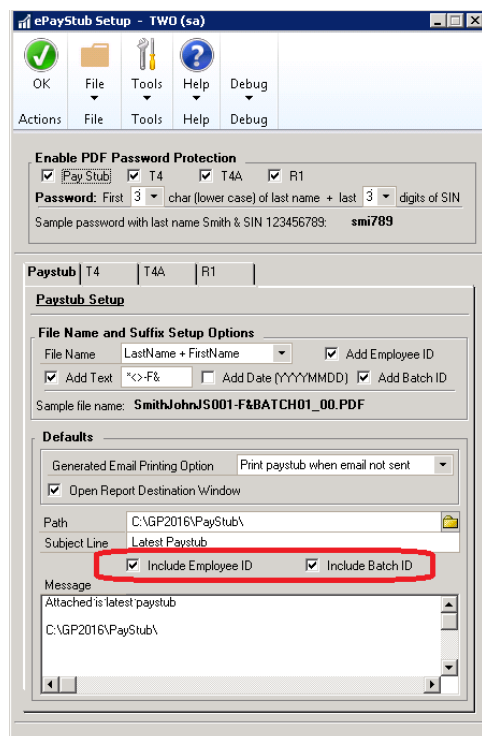
Enhancements

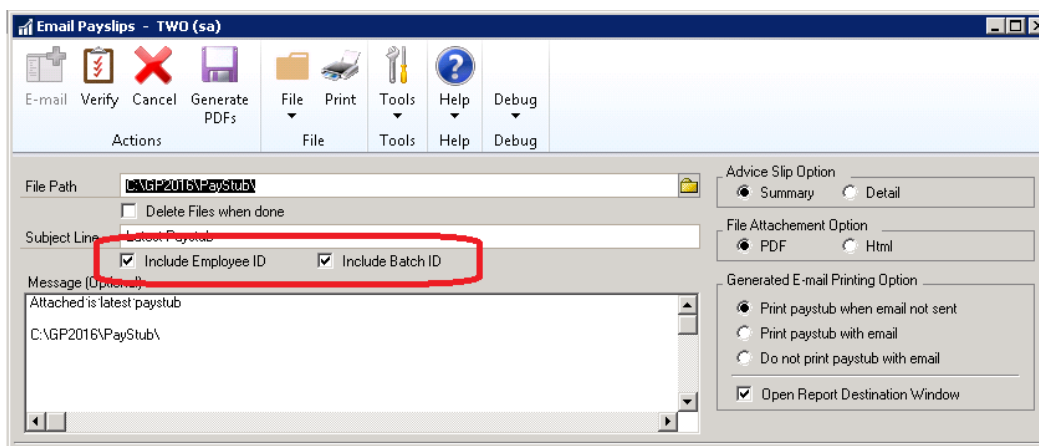
1. Improved File naming to ignore special Character.

When emailing or Generating the files for each employee should the text in ePayStub setup or for payroll if the batch id contains special characters then these special characters and you are including either in the filename in ePayStub Setup; then these characters will be ignored and not included in the filename. Such characters are
/ \ | : ? " * < >

2. Improved paystub email with option to include Batch ID and / or Employee ID in subject line.

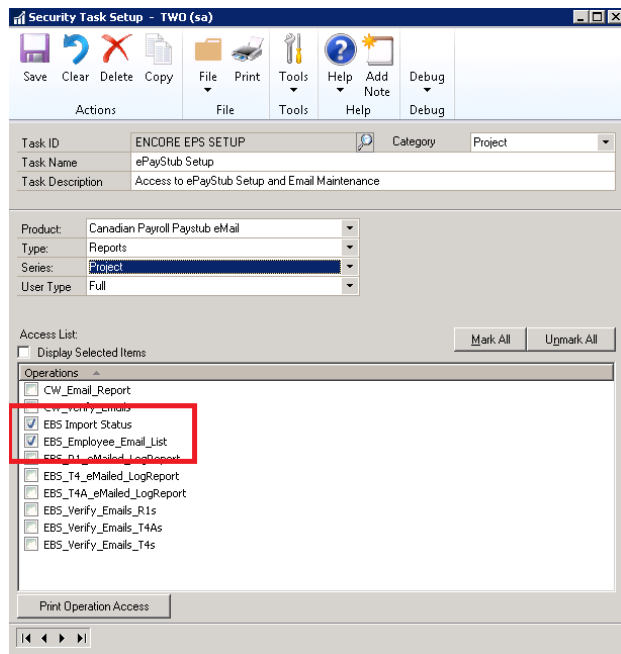
Update added to give the user the ability to include the Batch ID and / or Employee ID in the subject line of the email sent to the employee. This can be adjusted in the ePayStub setup window to be defaulted as selected when you access the Email Payslips window. You can also adjust these options as well in the Email Payslips window. When selected the Batch ID and / or Employee ID will be a prefix in the Subject line of the email sent.





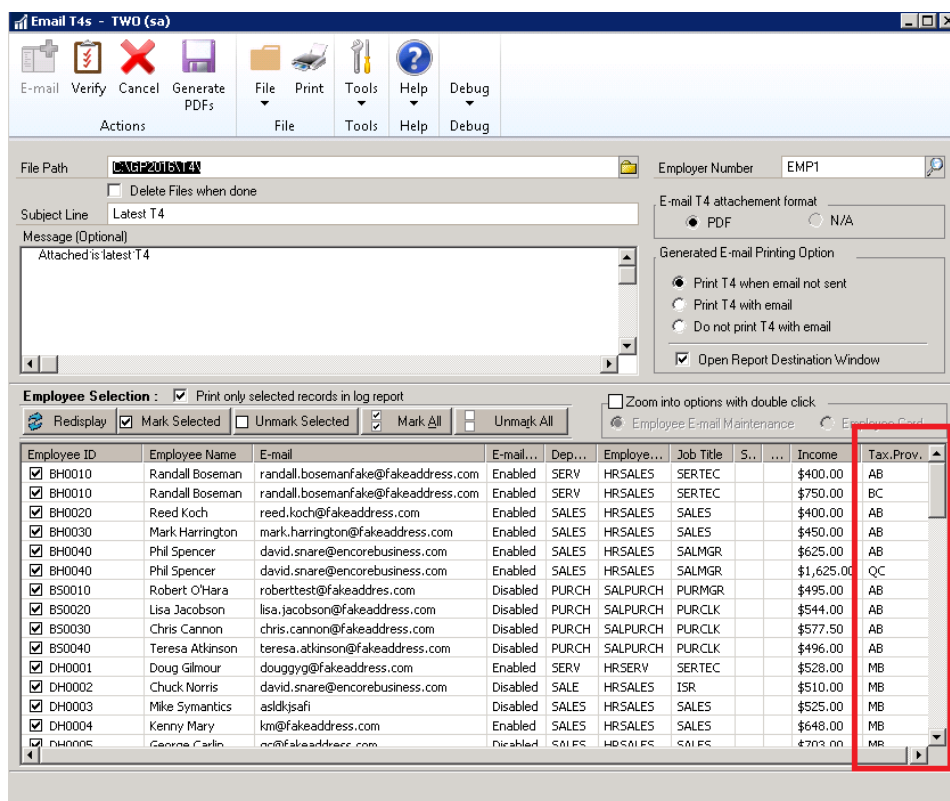
3. Improved default security task ENCORE EPS SETUP to have access to Import Status report.

Default security task updated so that it will now include the new Import status report that gets printed when using the ePayStub Email importer utility.



4. Improved ePayStub to be compatible for multiple Taxable Provinces when emailing T4 reports.

With this update a new view will be visible in the Email T4 window for Taxable Province. Should the employee have multiple T4's across multiple taxable provinces then they will appear in the Scrolling window for each Taxable Province. When you email out the T4 statements they will receive a separate email for each Taxable Province. With this update the filename will now include the 2-character taxable province as a suffix in the filename.



Resolved Issues

1. Resolved issues with progress bar not clearing when validation received in email window.

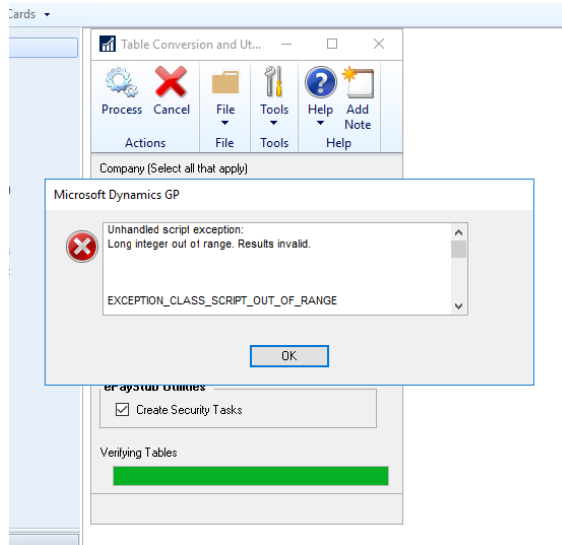
Issue observed when users received validation message indicating max character validation received that the progress Bar at the bottom of the email window would not clear. This resulted in possible confusion that the window appears to be still processing after clearing the validation message when it was not. This issue is now resolved.

Build 14.114 – Aug 17, 2018

Resolved Issues

1. Resolved datatype issues with ePayStub.

Data type issue observed in ePayStub which caused issues during table conversion. This error would only occur if the number of Employee records in the Company Db exceeded 32,000 records. This is now resolved.

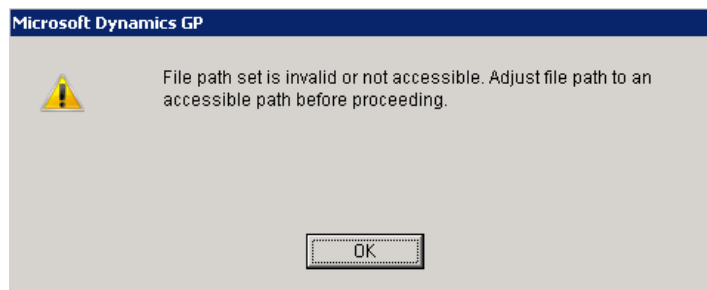


Build 14.113 – June 27, 2018

Enhancements

1. New file path validation during Verify and Generate processes.

New Validation to occur if default File path in email window is invalid or not accessible. This can occur if the folder path does not exist for the user logged into GP. As such when selecting the Verify or Generate process options the user will be notified to fix the folder path that is currently set.

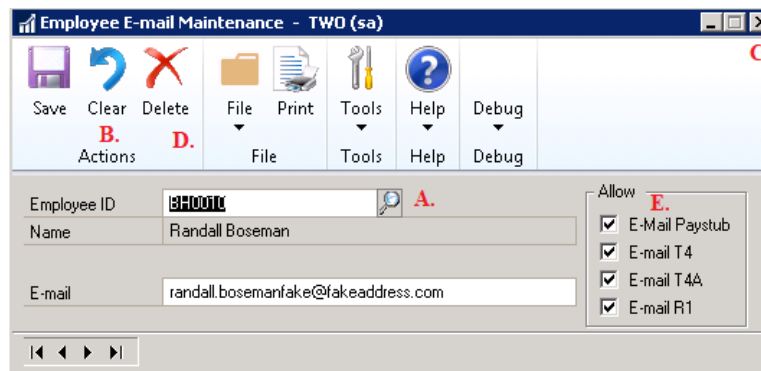


2. Improved Employee Email Maintenance window.

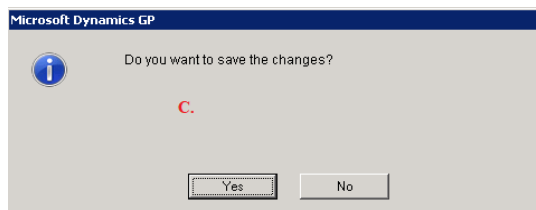
Employee E-mail Maintenance window improvements added:

- A. New Employee ID lookup added to allow the user to lookup and select the Employee ID for review and entry.
- B. Clear button has been improved to clear the selection in the window. Previously it would clear the email address listed on the card for the employee and the email authorizations.
- C. New validation added when closing and clearing the window to prompt the user to save changes should changes have been made but unsaved.
- D. Delete button Validations added. Users will no longer be able to delete Employee email maintenance records for active employee's. They would also not be eligible to delete Employee Email record if the employee has calculation records for the current year.

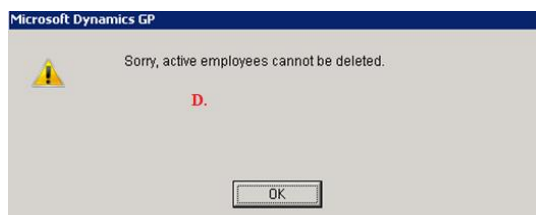
- E. New E-Mail Paystub Authorization. This is a new Authorization checkbox option that users can use should the employee not wish to have their paystub emailed but the other reports can be emailed. For existing user of ePayStub this checkbox will default as checked for any employee email maintenance record that has an email address. If the employee ID does not have an email address, then this will be unchecked. When creating a new Employee Email maintenance record this will initially be unchecked. Should this authorization be unchecked then when selecting the Email option in Email Paystub window it will not email the paystub to the employee.
- F. New Validations when saving Employee E-mail Maintenance record.
 - i. Should you save a record that has Authorizations checked but no email address then you will be notified that no reports will be emailed to the employee.
 - ii. Should you save a record that has an email address set but no Authorizations checked then you will be notified that no reports will be emailed to the employee.



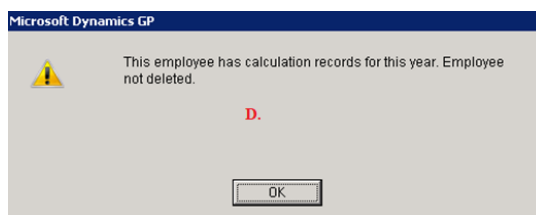
The screenshot shows the 'Employee E-mail Maintenance - TWO (sa)' window. It features a menu bar with 'Save', 'Clear', 'Delete', 'File', 'Print', 'Tools', 'Help', and 'Debug'. Below the menu bar are fields for 'Employee ID' (containing '98000'), 'Name' (containing 'Randall Boseman'), and 'E-mail' (containing 'randall.bosemanfake@fakeaddress.com'). To the right of these fields is a section titled 'Allow' with four checkboxes: 'E-Mail Paystub', 'E-mail T4', 'E-mail T4A', and 'E-mail R1'. All checkboxes are checked. Red letters 'B.', 'D.', 'A.', and 'E.' are placed near the 'Actions', 'File', 'Tools', and 'Allow' sections respectively. A red 'C.' is in the top right corner.



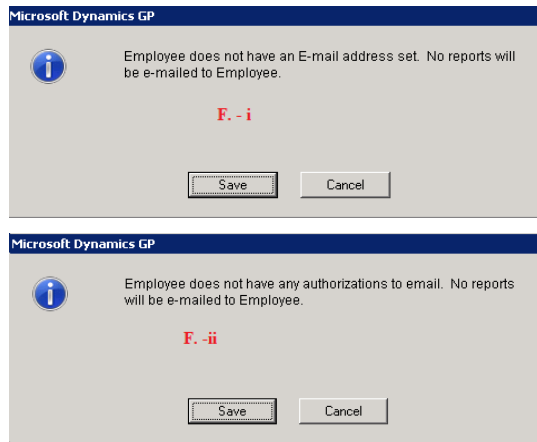
The screenshot shows a 'Microsoft Dynamics GP' dialog box with the title 'Do you want to save the changes?'. It has a blue information icon on the left and two buttons, 'Yes' and 'No', at the bottom. A red 'C.' is placed in the center of the dialog box.



The screenshot shows a 'Microsoft Dynamics GP' dialog box with a yellow warning icon and the text 'Sorry, active employees cannot be deleted.' It has an 'OK' button at the bottom. A red 'D.' is placed in the center of the dialog box.

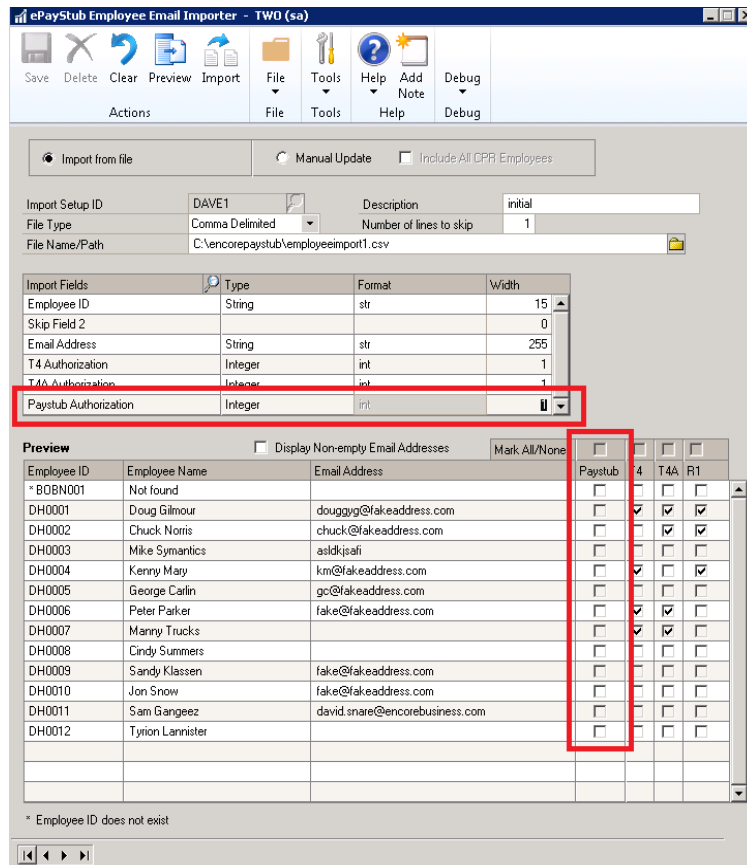


The screenshot shows a 'Microsoft Dynamics GP' dialog box with a yellow warning icon and the text 'This employee has calculation records for this year. Employee not deleted.' It has an 'OK' button at the bottom. A red 'D.' is placed in the center of the dialog box.



3. Updated ePayStub Employee Email importer

The ePayStub Employee Email Importer updated for new Paystub Authorization field. This new field can also be mapped as part of the import file or manually updated in the Manual update.



Resolved Issues

1. Resolved issues with cannot insert Null value in Email Payslips UI window.

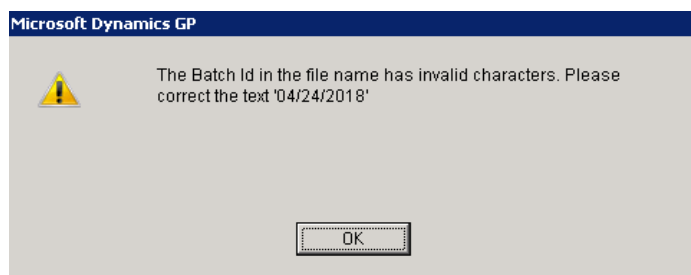
Issue observed in Email Payslips UI window. Should Payroll Batch contain an employee record where the employee did not exist in the Employee email

maintenance table then this SQL error will occur when opening the Email Payslips window. This issue has since been resolved.

Build 14.112 – May 22, 2018

Enhancements

1. **Improved Employee Selection process and initial loading of email windows.**
Process when initially loading records into the email window and selecting and deselecting employees to be included in process improved to reduce lag that occurs.
2. **New Validation message for Batch id containing invalid characters.**
Should ePayStub file setup be set to include Batch ID and the Batch ID used contains special characters such as / or \ then a new validation will occur when attempting to verify or generate. This validation occurs because these special characters are read as folder paths when generating the employee reports as such it would resulted in no files being generated.



Build 14.111 – Apr 20, 2018

Enhancements

1. **New ePayStub Employee Email Importer**
New Utility added to allow users to import and maintain Employee Email address and authorizations for T4, T4A, and R1 on a mass scale.

This new Utility allows you to import new records and update existing records for Employee ids in email maintenance either from an import file or manually through the user interface.

When importing from File you would need to setup the Import Setup ID and map the fields from the Import file. The only required field for the Import file is Employee ID. All other fields are optional and can be set based on the field you wish to set the value for. You would then specify the location of the import file and have the option to skip rows in case there are header columns in the import file. You can save the import setup. Once the import setup has been completed or selected if previously completed you can then select the preview option which will load the records from the file into the UI window. Once the records have been loaded you can then edit any values in the UI window that require to be adjusted prior to importing the updates. Should any employee id listed on the file not exist in GP you will noticed the employee name will be listed as not found. Any not found employee will not be

Resolved Issues

1. **Resolved issues with ePayStub Setup window freezing when Text option selected**

Issue observed in ePayStub Setup window when you select the Add Text option for the file name setup option on any report. This issue is now resolved.

2. **Fixed problem with Filename for R1 and T4A reports**

Problem observed where file name being set was using the File name setup for T4 on these reports instead of the prospective setups for R1 and T4A. This is now resolved.

Build 14.110 – Feb 01, 2018

Enhancements

1. **Improved Table Conversion for Multiple Company Db**

Table Conversion Window User Interface improved to allow the user to select Multiple Company Db to run co-currently when processing. This update also improves ePayStub Table conversion to be in line with other Encore Products.

Resolved Issues

1. **Resolved issues with T4A Email window displaying authorizations from T4 Authorization checkbox.**

Issue observed when Accessing the T4A email window it was using the T4 authorizations instead of the T4A authorizations for each employee in Employee Email Maintenance. This is now resolved.

Build 14.109 – Nov 07, 2017

Resolved Issues

1. **Resolved issues with Printing report when email not sent.**

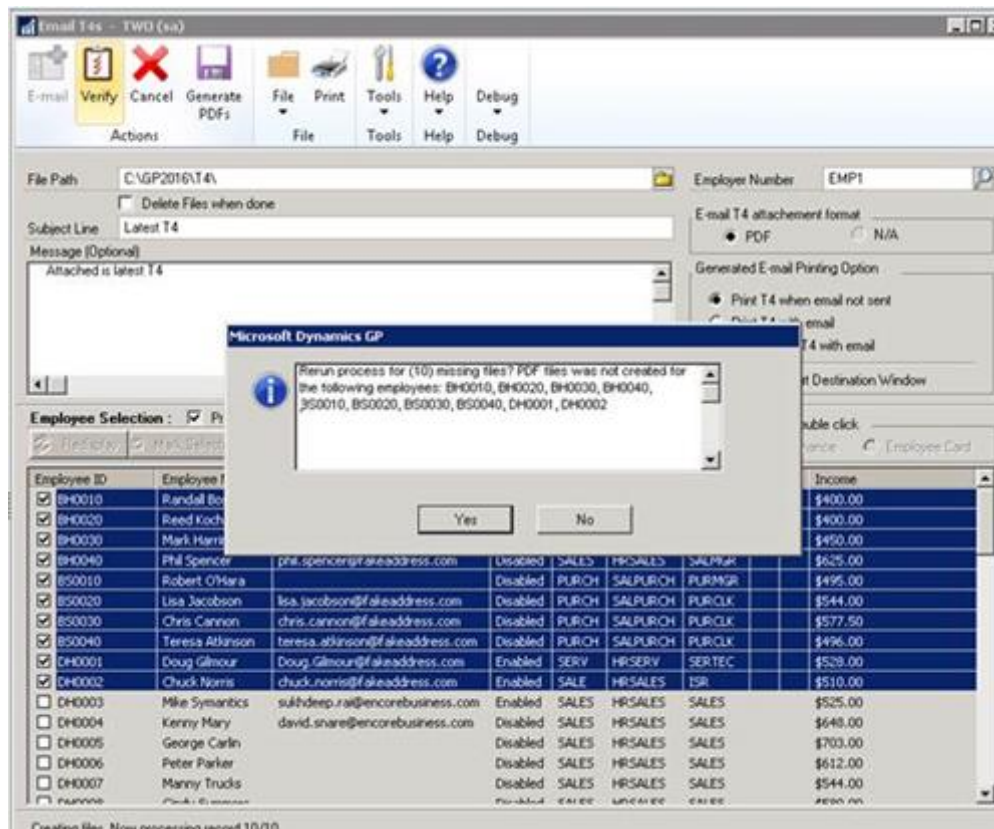
Issue observed where if report did not email and user had print option to print when not email set it printed a blank report when the email process completed. This was caused by the premature closing of the email window. Process updated for all reports not to close the email window when process is completed. This will ensure that the report is printed properly.

Build 14.108 – Oct 23, 2017

Enhancements

1. **Improved PDF document generation process to check if report was generated.**

ePayStub will now check to confirm that the PDF document was generated and provide users with the option to rerun the process for any employee reports that are missing. This enhancement was added to overcome issues observed with Adobe PDF writer timing out when generating the PDF document and skipping the employee report. Should this occur you will receive a notification informing you that the listed employee reports were not created and provide you the option to rerun the process just for the listed employees.



Selecting Yes will rerun the process you selected for just the listed employees. Selecting No will complete the process. Should you select No it will also be reflected in the Log report generated that the PDF document was not created with the new PDF Created field in the report.

Screen Output - EBS_T4_eMailed_LogReport

File Edit Tools Find Help Debug sa Fabrikam, Ltd. 4/12/2017

Print Send To Modify 100% Completed 1 Page Page 1

T4 eMail Log

SNo.	Employee ID	Name	PDF Created	Emailed Log Message	File Path
1	BH0010	Randall Bosenman	No	No	C:\GP2016\T4\BH00102015T4_00.PDF
2	BH0020	Reed Koch	No	No	C:\GP2016\T4\BH00202015T4_00.PDF
3	BH0030	Mark Harrington	No	No	C:\GP2016\T4\BH00302015T4_00.PDF
4	BH0040	Phil Spencer	No	No	C:\GP2016\T4\BH00402015T4_00.PDF
5	BS0010	Robert O'Hara	No	No	C:\GP2016\T4\BS00102015T4_00.PDF
6	BS0020	Lisa Jacobson	No	No	C:\GP2016\T4\BS00202015T4_00.PDF
7	BS0030	Chris Cannon	No	No	C:\GP2016\T4\BS00302015T4_00.PDF
8	BS0040	Teresa Atkinson	No	No	C:\GP2016\T4\BS00402015T4_00.PDF
9	DH0001	Doug Gilmour	No	No	C:\GP2016\T4\DH00012015T4_00.PDF
10	DH0002	Chuck Norris	No	No	C:\GP2016\T4\DH00022015T4_00.PDF

Build 14.107 – Oct 03, 2017

Resolved Issues

1. Resolved issues with Printing paystubs from ePayStub.

Issue observed where users would receive SQL error when printing paystubs from ePayStub. Issue only occurred when specifying paystub to use in Payroll Miscellaneous Control setup and setting a Detail report as Summary report and Summary Report as Detail report.

2. Fixed Problem with email log being generated when printing employee reports from ePayStub Windows.

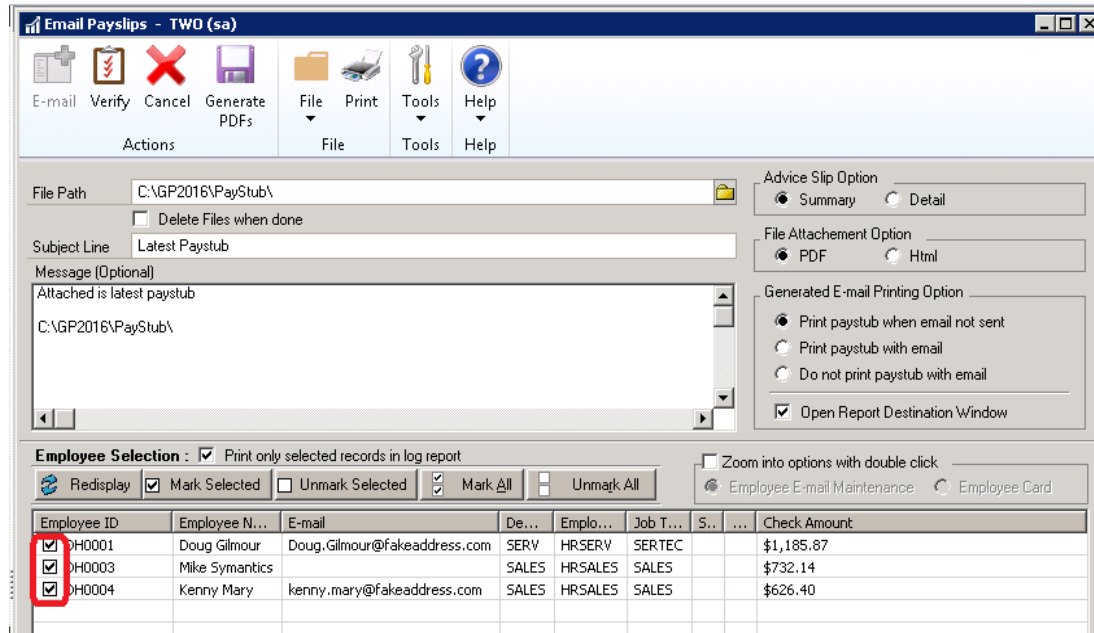
Problem was observed when printing the Paystub reports, T4, T4A, and R1 reports from ePayStub. The email log report would be generated. This is now resolved, This report will only be generated when generating the PDF documents or emailing the reports.

Build 14.106 – April 27, 2017

Enhancements

1. Improved Email windows for Single click employee selection.

You can now single click on the Checkbox next to the Employee id in the email window to select and deselect the employee.



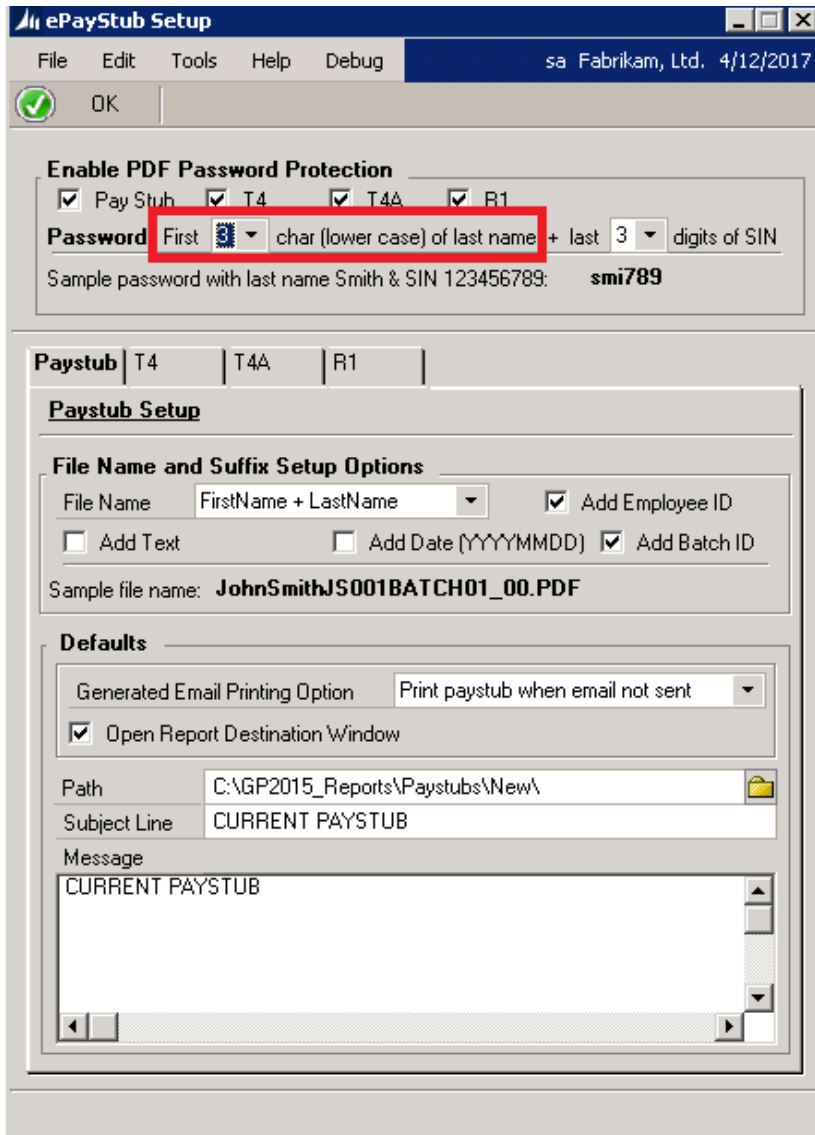
Employee ID	Employee Name	E-mail	De...	Empl...	Job T...	S...	Check Amount
<input checked="" type="checkbox"/> DH0001	Doug Gilmour	Doug.Gilmour@fakeaddress.com	SERV	HRSERV	SERTEC		\$1,185.87
<input checked="" type="checkbox"/> DH0003	Mike Symantics		SALES	HRSALES	SALES		\$732.14
<input checked="" type="checkbox"/> DH0004	Kenny Mary	kenny.mary@fakeaddress.com	SALES	HRSALES	SALES		\$626.40

Build 14.105 – Nov 21, 2016

Enhancements

1. Improved password protection options

Users will now have the option to set the number of characters of the employee's last name to be used in the Password Protection. By default, this value will be set to 3 but users can adjust this value between 1 and 9 characters in length. If employees name is less than the number of characters set, then the name portion of the password will be their full last name.



ePayStub Setup

File Edit Tools Help Debug sa Fabrikam, Ltd. 4/12/2017

OK

Enable PDF Password Protection

☒ Pay Stub ☒ T4 ☒ T4A ☒ R1

Password First **3** char (lower case) of last name + last **3** digits of SIN

Sample password with last name Smith & SIN 123456789: **smi789**

Paystub | T4 | T4A | R1

Paystub Setup

File Name and Suffix Setup Options

File Name **FirstName + LastName** ☒ Add Employee ID

☐ Add Text ☐ Add Date (YYYYMMDD) ☒ Add Batch ID

Sample file name: **JohnSmithJS001BATCH01_00.PDF**

Defaults

Generated Email Printing Option **Print paystub when email not sent**

☒ Open Report Destination Window

Path **C:\GP2015_Reports\Paystubs\New**

Subject Line **CURRENT PAYSTUB**

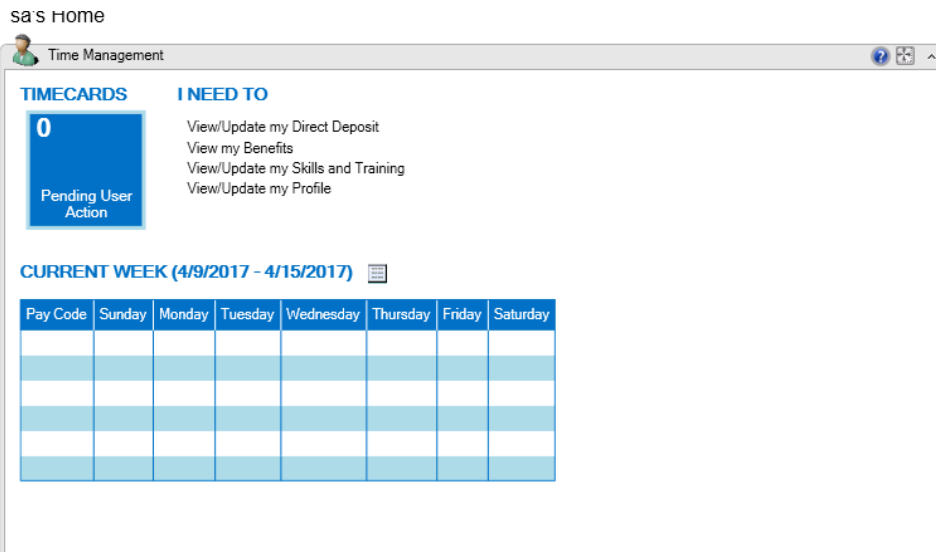
Message

CURRENT PAYSTUB

2. Improved Self Service options for Payroll.

With ePayStub the Self-Service options will now update to hide some of the web parts not applicable for Canadian Payroll. The following web parts will now be hidden:

- Enter Time for a Pay period
- Recall a Submitted Timecard
- View my Paystubs
- View/Update my W4
- View/print my W2
- TIMECARDS boxes (Saved Rejected Approved Vacation Sick)



Resolved Issues

1. Resolved issues with Printing paystubs from Email Payslips window missing paycodes.

Issue observed when Paystub report contained YTD values for paycodes used by employee and will display the historical YTD values when paycode was not used in current pay period. This issue has since been resolved.

2. Fixed Problem with Password protection for T4, T4A, and R1.

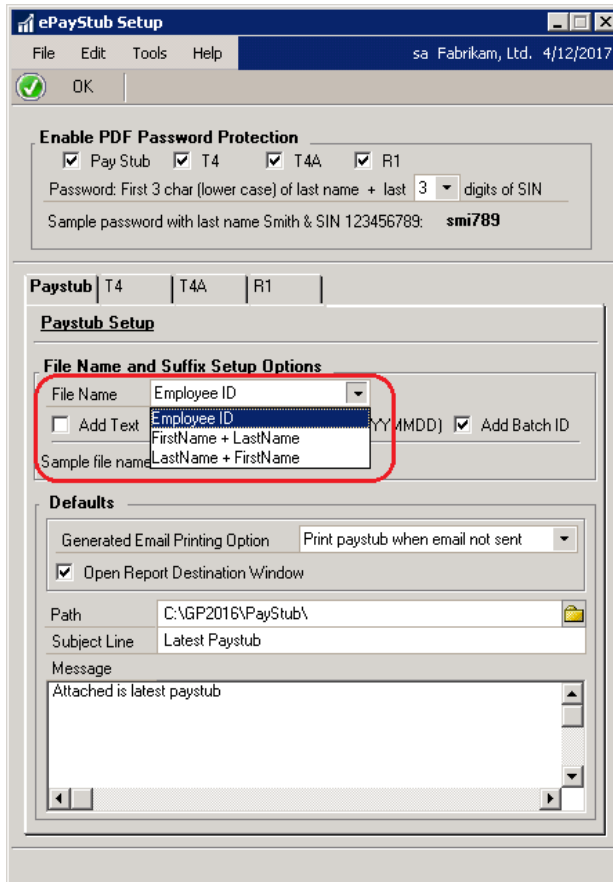
Problem noticed that enabling of password protection in ePayStub setup for these reports was being dictated by the Paystub setting instead of the individual report settings. This has since been resolved.

Build 14.104 – June 24, 2016

Enhancements

1. Improved Filename options

Users will now have the option to set the file name as Employee ID in ePayStub Setup window when emailing Paystub, T4, T4A, and R1.



ePayStub Setup

File Edit Tools Help sa Fabrikam, Ltd. 4/12/2017

☒ OK

Enable PDF Password Protection

☒ Pay Stub ☒ T4 ☒ T4A ☒ R1

Password: First 3 char (lower case) of last name + last 3 digits of SIN

Sample password with last name Smith & SIN 123456789: **smi789**

Paystub T4 T4A R1

Paystub Setup

File Name and Suffix Setup Options

File Name Employee ID

☐ Add Text ☒ Add Batch ID

Sample file name Employee ID
First Name + LastName
LastName + First Name

Defaults

Generated Email Printing Option Print paystub when email not sent

☒ Open Report Destination Window

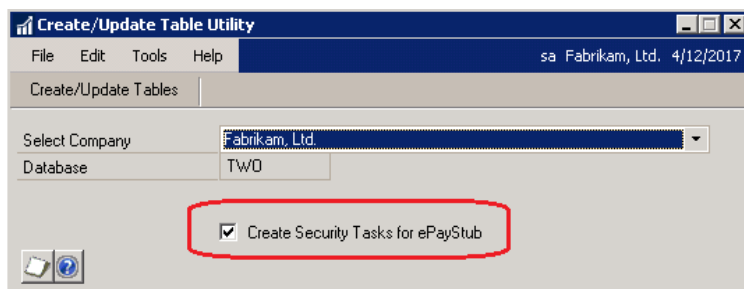
Path C:\GP2016\PayStub\

Subject Line Latest Paystub

Message
Attached is latest paystub

2. Enhanced Create / Update Table Utility for Default Security Tasks option.

With this update the Create / Update Table Utility window has a new item labeled Create Security Tasks for ePayStub



Create/Update Table Utility

File Edit Tools Help sa Fabrikam, Ltd. 4/12/2017

Create/Update Tables

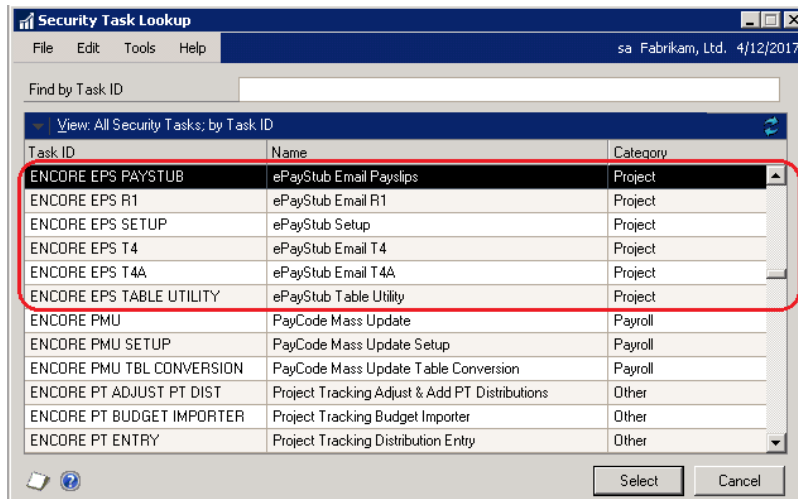
Select Company Fabrikam, Ltd.

Database TWD

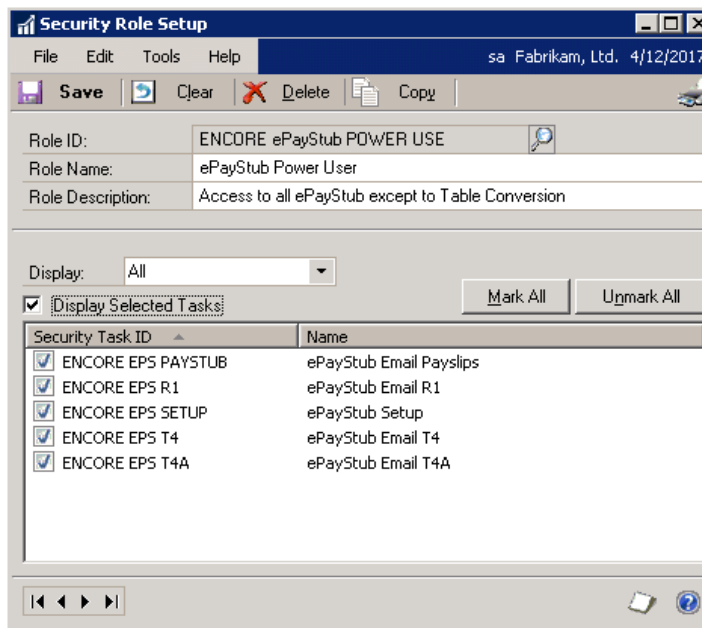
☒ Create Security Tasks for ePayStub

With this option selected when processing in the Utility window it will create default Security Tasks for each window of ePayStub.

The Security Tasks created will allow users to create separate roles for users who will only need to access specific windows for ePayStub. Each task will begin with ENCORE EPS.

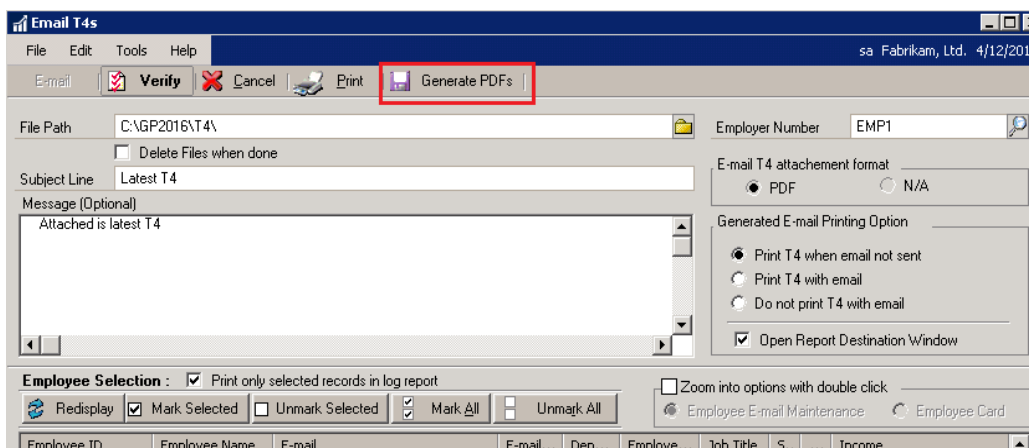


This will also create the ENCORE ePayStub POWER USER role will be created to access all the created tasks.



3. New Generate Document Only Feature.

New Feature added to all email windows that will allow the user to generate the PDF Documents only for the selected employees to the folder path set in the window.



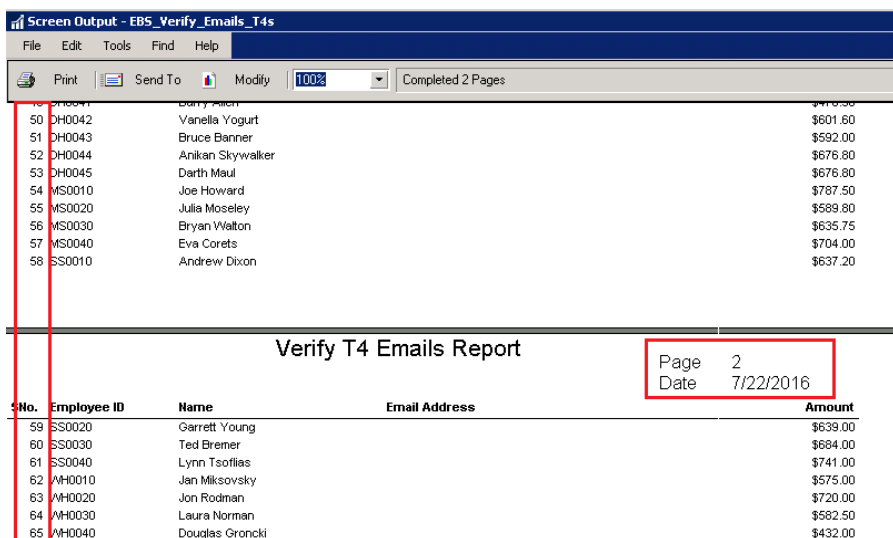
The screenshot shows the 'Email T4s' application window. The 'File Path' field is highlighted with a red box and contains the text 'C:\GP2016\T4\'. The 'Generate PDFs' button is also highlighted with a red box. Other fields include 'Employer Number' (EMP1), 'Subject Line' (Latest T4), and 'Message (Optional)' (Attached is latest T4). The 'E-mail T4 attachment format' is set to 'PDF'. The 'Generated E-mail Printing Option' includes 'Print T4 when email not sent', 'Print T4 with email', and 'Do not print T4 with email'. The 'Open Report Destination Window' checkbox is checked. The 'Employee Selection' section has 'Print only selected records in log report' checked. The 'Redisplay' button is highlighted with a red box. The 'Employee ID' field is highlighted with a red box. The 'Employee Name' field is highlighted with a red box. The 'E-mail' field is highlighted with a red box. The 'E-mail...' field is highlighted with a red box. The 'Dep...' field is highlighted with a red box. The 'Employee...' field is highlighted with a red box. The 'Job Title' field is highlighted with a red box. The 'S...' field is highlighted with a red box. The 'Income' field is highlighted with a red box.

4. Improved Folder path on email windows and setup windows.

The file path field is now editable. Users can now paste in or manually enter in the folder path instead of using the lookup. Validation will occur when tabbing away from the field to confirm that path exists.

5. Improved Verification and email log reporting.

The Verification and email log reporting will no longer restart the sequence number on the next page if the report contains multiple pages. The report will also list at the top the page number and the date the report was printed.



The screenshot shows the 'Screen Output - EBS_Verify_Emails_T4s' window. The 'Print' button is highlighted with a red box. The 'Send To' button is highlighted with a red box. The 'Modify' button is highlighted with a red box. The '100%' dropdown is highlighted with a red box. The 'Completed 2 Pages' text is highlighted with a red box. The table below shows the 'Verify T4 Emails Report' with columns for 'No.', 'Employee ID', 'Name', 'Email Address', and 'Amount'. The 'Page' and 'Date' fields are highlighted with a red box.

No.	Employee ID	Name	Email Address	Amount
50	DH0042	Vanella Yogurt		\$601.60
51	DH0043	Bruce Banner		\$592.00
52	DH0044	Anikan Skywalker		\$676.80
53	DH0045	Darth Maul		\$676.80
54	MS0010	Joe Howard		\$787.50
55	MS0020	Julia Moseley		\$589.80
56	MS0030	Bryan Walton		\$635.75
57	MS0040	Eva Corets		\$704.00
58	SS0010	Andrew Dixon		\$637.20

Verify T4 Emails Report				
No.	Employee ID	Name	Email Address	Amount
59	SS0020	Garrett Young		\$639.00
60	SS0030	Ted Bremer		\$684.00
61	SS0040	Lynn Tsotlias		\$741.00
62	AH0010	Jan Miksovsky		\$575.00
63	AH0020	Jon Rodman		\$720.00
64	AH0030	Laura Norman		\$582.50
65	AH0040	Douglas Groncki		\$432.00

Resolved Issues

1. Resolved issues with PDF security missing on printed paystubs.

Issue was observed on email paystub window should employee not have an email address set when the email option was selected it would fail to set PDF security on the generated paystub saved to the folder path. This issue has since been resolved.

2. Fixed issues with emailing T4 when employee associated to multiple employer ids.

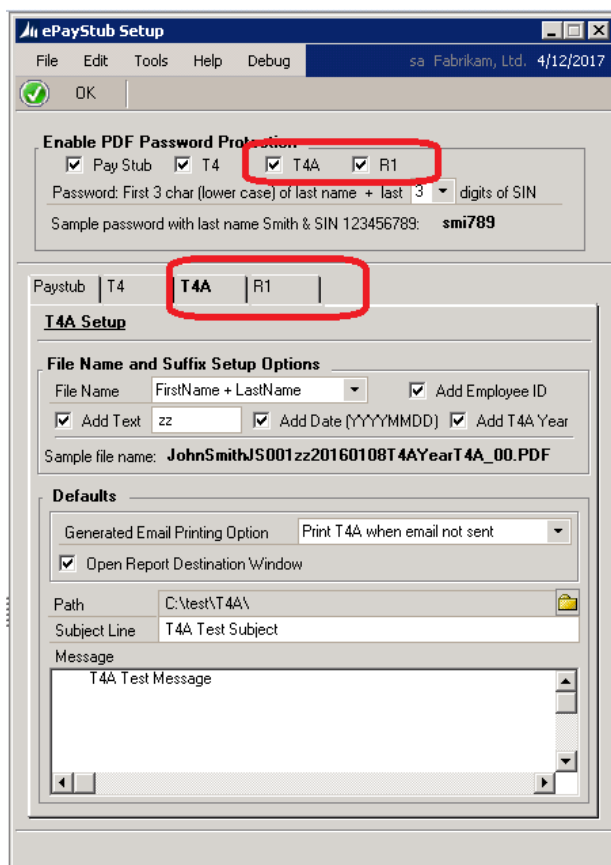
Issue was observed when employee has switched employer preventing the second employee T4 report from printing. Issue has since been resolved.

Build 14.103 – Jan 07, 2016

Enhancements

1. Enhancement Update ePayStub for T4A and R1 email options

Update made to ePayStub setup window to accommodate T4A and R1 email settings. Each email form is now visible through a tabbed selection for the email defaults. Password protection section updated for T4A and R1 selection options as well. Note by default the password protection for T4A and R1 will not be activated and would need to be manually updated if password protection is desired.

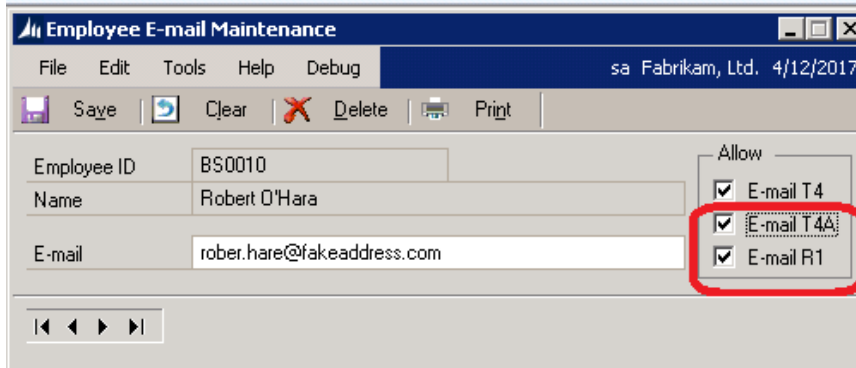


The screenshot shows the ePayStub Setup window with the following details:

- Enable PDF Password Protection:** Checkboxes for Pay Stub, T4, T4A, and R1 are all checked. The password is set to "First 3 char (lower case) of last name + last 3 digits of SIN". Sample password: smi789.
- Paystub Tab:** The T4A tab is selected, indicated by a red box.
- T4A Setup:**
 - File Name and Suffix Setup Options:**
 - File Name: First Name + LastName
 - Add Employee ID: checked
 - Add Text: zz
 - Add Date (YYYYMMDD): checked
 - Add T4A Year: checked
 - Sample file name: JohnSmithJS001zz20160108T4AYearT4A_00.PDF
 - Defaults:**
 - Generated Email Printing Option: Print T4A when email not sent
 - Open Report Destination Window: checked
 - Path: C:\Test\T4A\
 - Subject Line: T4A Test Subject
 - Message: T4A Test Message

2. Enhancement improvement to Employee E-mail Maintenance

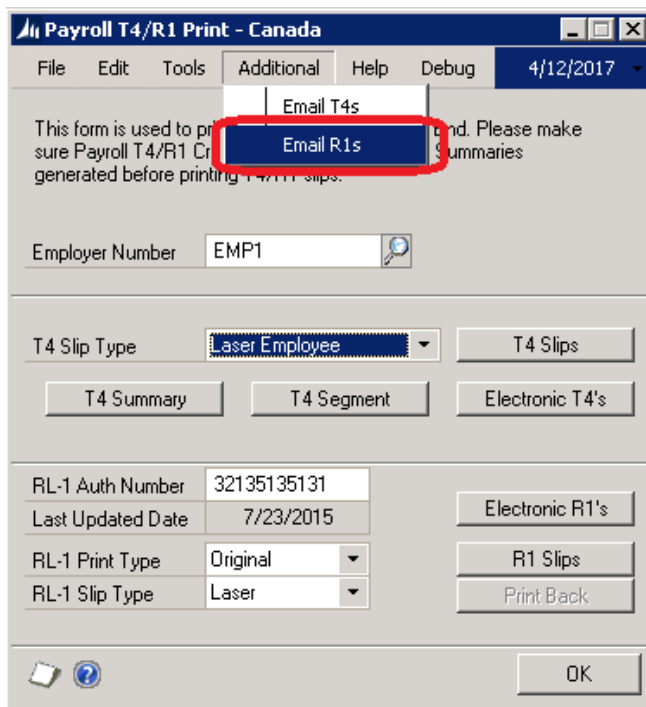
Improved Email Maintenance window for T4A and R1 email selections. As a default these options will not be checked as both forms will require electronic or written permission from employee in accordance to CRA to be able to email out these forms. Once permission has been received it is recommended the user check these flags appropriately so that T4A and / or R1 can be emailed out to employee.



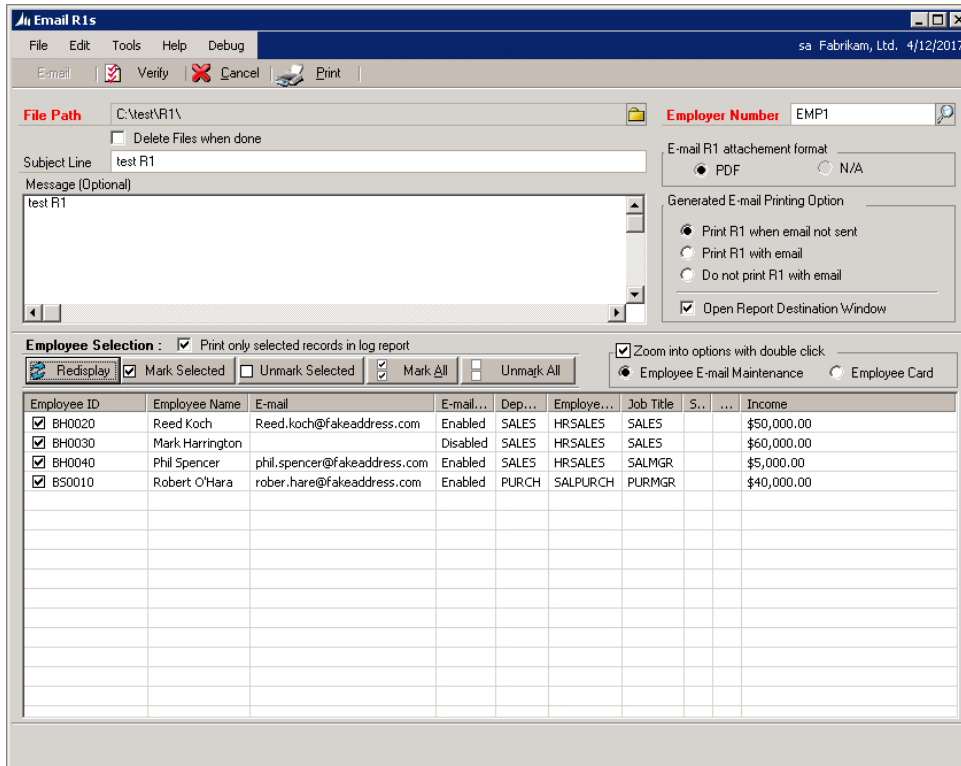
The screenshot shows the 'Employee E-mail Maintenance' window. It has a menu bar with File, Edit, Tools, Help, and Debug. The title bar indicates 'sa Fabrikam, Ltd. 4/12/2017'. Below the menu bar is a toolbar with buttons for Save, Clear, Delete, and Print. The main area contains fields for Employee ID (BS0010), Name (Robert O'Hara), and E-mail (rober.hare@fakeaddress.com). To the right of these fields is a section titled 'Allow' with three checkboxes: 'E-mail T4', 'E-mail T4A', and 'E-mail R1'. All three checkboxes are checked, and this section is highlighted with a red rectangle. At the bottom left, there are navigation arrows.

3. Enhancement added R1 email option.

Users can now email our R1 forms to employees. If written or electronic approval is received from employee and flag checked in Employee email maintenance to allow R1 users can now select Email R1's from the Additional menu in the Payroll T4/R1 Print window. (note this still required Electronic R1's to be completed)
Once selected this will open the Email R1 window which will default the settings from the ePayStub settings window for the R1 form.



The screenshot shows the 'Payroll T4/R1 Print - Canada' window. It has a menu bar with File, Edit, Tools, Additional, Help, and Debug. The title bar indicates '4/12/2017'. Below the menu bar is a toolbar with buttons for Email T4s and Email R1s. The 'Email R1s' button is highlighted with a red rectangle. The main area contains a text box with instructions: 'This form is used to print Payroll T4/R1 slips. Please make sure Payroll T4/R1 slips are generated before printing T4/R1 slips.' Below this is a field for Employer Number (EMP1). Further down, there is a section for T4 Slip Type with a dropdown menu set to 'Laser Employee' and buttons for T4 Slips, T4 Summary, T4 Segment, and Electronic T4's. At the bottom, there are fields for RL-1 Auth Number (32135135131), Last Updated Date (7/23/2015), RL-1 Print Type (Original), and RL-1 Slip Type (Laser). To the right of these fields are buttons for Electronic R1's, R1 Slips, and Print Back. An OK button is at the bottom right.



Email R1s
File Edit Tools Help Debug sa Fabrikam, Ltd. 4/12/2017

File Path: C:\test\VR1\
Delete Files when done: ☐
Subject Line: test R1
Message (Optional): test R1

Employer Number: EMP1
E-mail R1 attachment format: ☒ PDF ☐ N/A
Generated E-mail Printing Option: ☒ Print R1 when email not sent ☐ Print R1 with email ☐ Do not print R1 with email
☒ Open Report Destination Window

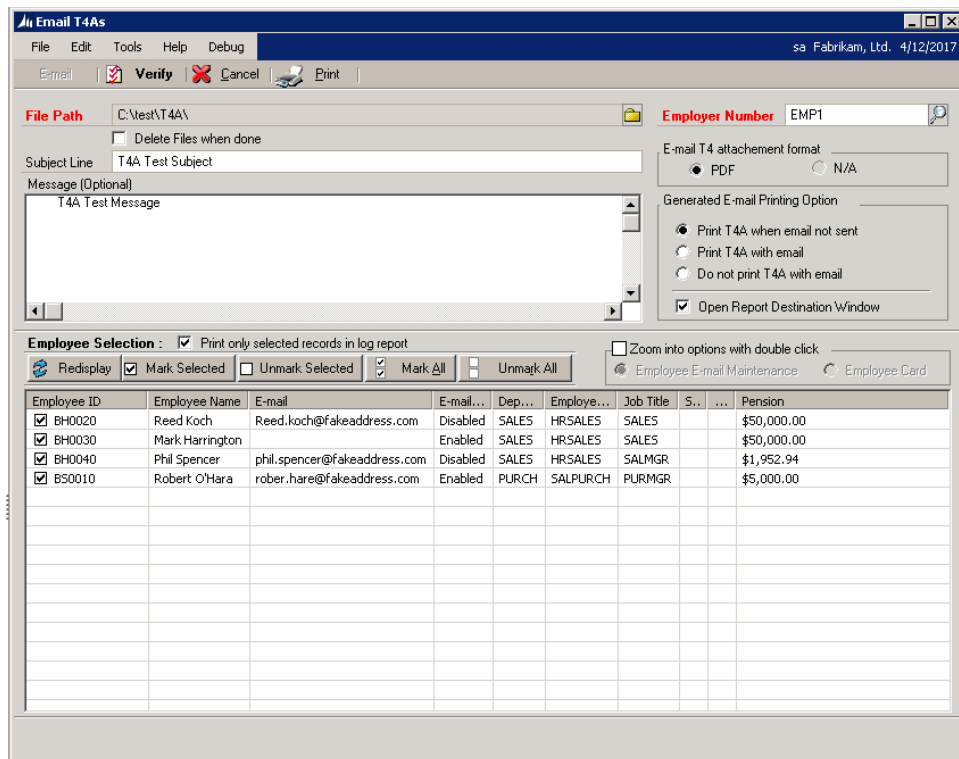
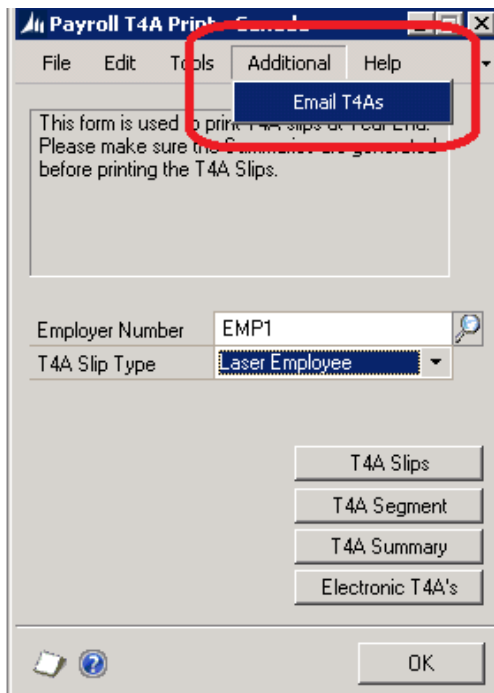
Employee Selection: ☒ Print only selected records in log report
☒ Redisplay ☒ Mark Selected ☐ Unmark Selected ☒ Mark All ☐ Unmark All
☒ Zoom into options with double click
☒ Employee E-mail Maintenance ☐ Employee Card

Employee ID	Employee Name	E-mail	E-mail...	Dep...	Employee...	Job Title	S...	Income
<input checked="" type="checkbox"/> BH0020	Reed Koch	Reed.koch@fakeaddress.com	Enabled	SALES	HRSALES	SALES		\$50,000.00
<input checked="" type="checkbox"/> BH0030	Mark Harrington		Disabled	SALES	HRSALES	SALES		\$60,000.00
<input checked="" type="checkbox"/> BH0040	Phil Spencer	phil.spencer@fakeaddress.com	Enabled	SALES	HRSALES	SALMGR		\$5,000.00
<input checked="" type="checkbox"/> BS0010	Robert O'Hara	rober.hare@fakeaddress.com	Enabled	PURCH	SALPURCH	PURMGR		\$40,000.00

4. Enhancement added T4A email option.

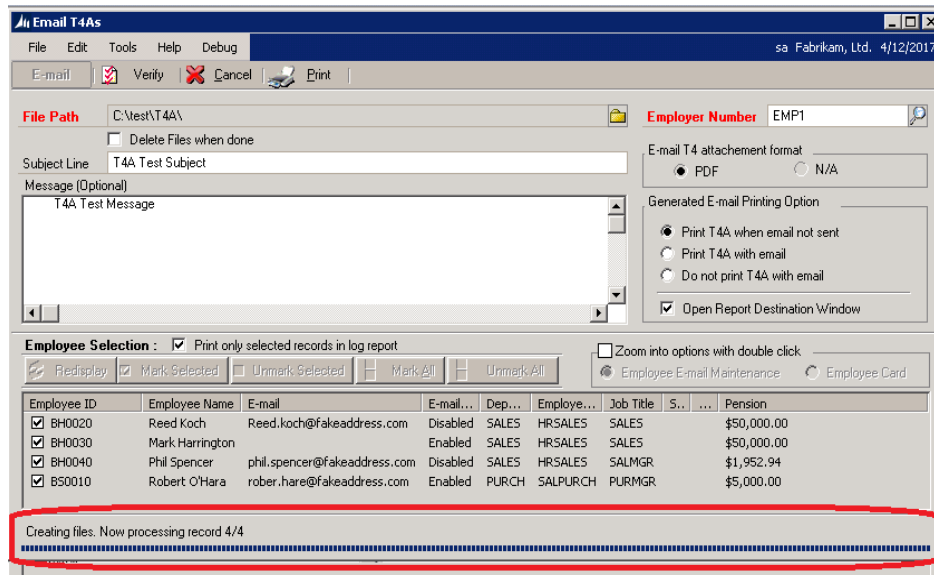
Users can now email our T4A forms to employees. If written or electronic approval is received from employee and flag checked in Employee email maintenance to allow T4A, users can now select Email T4A's from the Additional menu in the Payroll TA Print window. (note this still required Electronic T4A's to be completed)

Once selected this will open the Email T4A window which will default the settings from the ePayStub settings window for the T4A form. Note that in order to email out T4A reports the user will need to have the custom T4A report installed. To obtain the T4A custom report and installation instructions please submit the online request for this report by accessing this page [here](#). Note that any new user will automatically receive this report with their registration keys for the product.

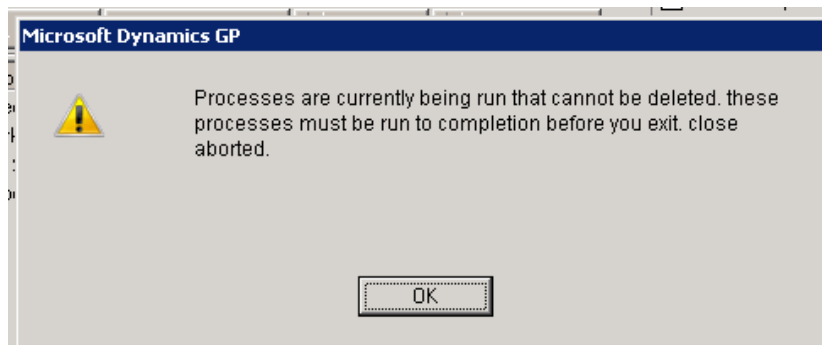


5. Enhancement added Status Bar on email window.

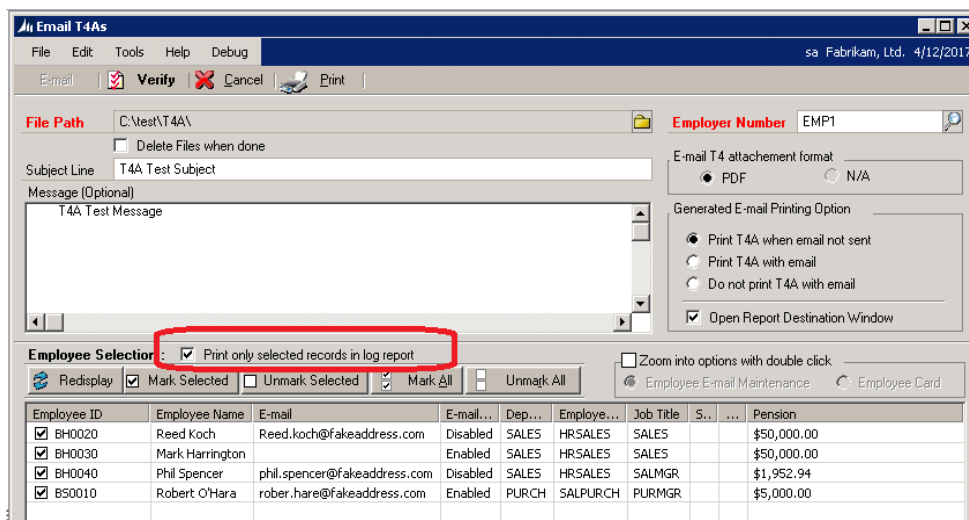
Users will now see a progress status bar and label when selecting Verify and when selecting Email option on the email windows. After verification is completed the status message Verification Complete will be displayed. Once the emails have been sent the message will display Emails Sent.



- 6. Improvement added when attempting to close the email window.**
Should user accidentally attempt to close the email window while the process is running to send emails they will be stopped from closing the window and receive a validation warning message advising them that a process is running. Once they select Ok on the warning message the process will continue.

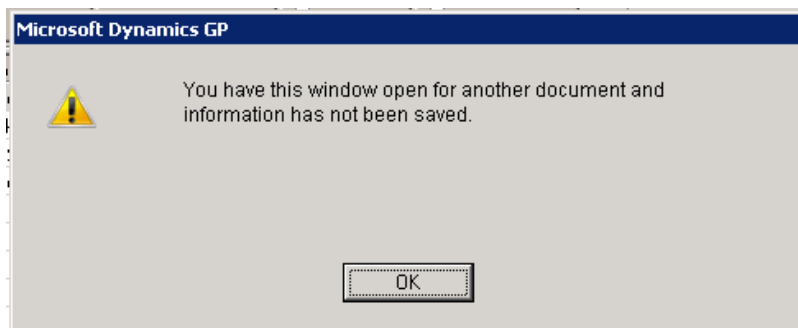


- 7. Improved Verification and email reporting option.**
Users will now have the option to print only selected records in the log reports. With this turned on only selected employees will appear in the verification and email logs.



Employee ID	Employee Name	E-mail	E-mail...	Dep...	Employee...	Job Title	S...	Pension
<input checked="" type="checkbox"/> BH0020	Reed Koch	reed.koch@fakeaddress.com	Disabled	SALES	HRSALES	SALES		\$50,000.00
<input checked="" type="checkbox"/> BH0030	Mark Harrington	mark.harrington@fakeaddress.com	Enabled	SALES	HRSALES	SALES		\$50,000.00
<input checked="" type="checkbox"/> BH0040	Phil Spencer	phil.spencer@fakeaddress.com	Disabled	SALES	HRSALES	SALMGR		\$1,952.94
<input checked="" type="checkbox"/> BS0010	Robert O'Hara	rober.hare@fakeaddress.com	Enabled	PURCH	SALPURCH	PURMGR		\$5,000.00

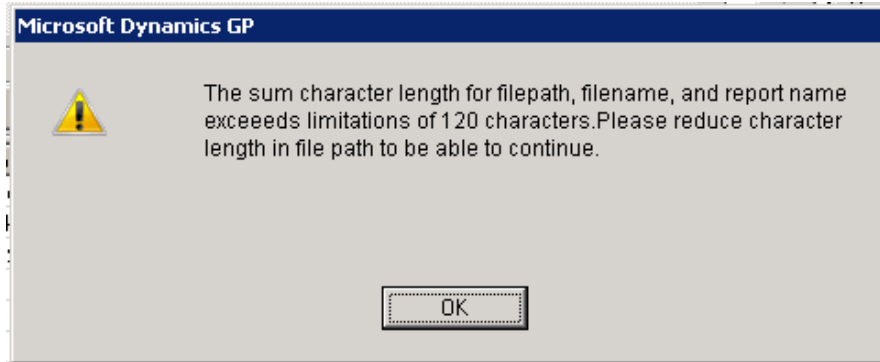
- New Validation when zooming into employee card from email window.**
Should a user already have the employee card window open and attempt to zoom into an employee card from the email window they will now receive a notification informing them that they currently have the window open. Previously this was a GP error message.



Build 14.102 – Re-release Sept 08, 2015

Enhancements

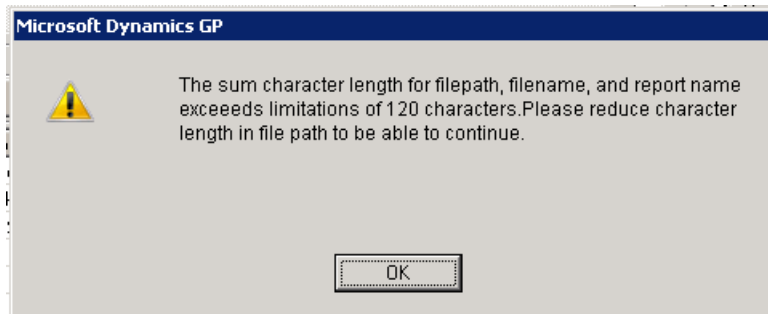
- Enhancement for Email paystub and T4 Character Limit Validation**
Improved Validation message received to include Employee ID. Sum character limit includes Employee ID for 120 Character limit.



Build 14.102 – Aug 31, 2015

Enhancements

- 1. Enhancement for Email paystub and T4 for Character Limit Validation**
 Currently when creating the reports to be emailed there is a character limit for the entire command path which includes the file name being generated, report destination, Employee master id, and report name. The limit for these variables is 120 characters. These are the values in control by the user a validation for the total character length was created to identify when they exceeded this limit. A recommendation to decrease the characters in the file path is recommended.



Build 14.101 – May 27, 2015

Enhancements

- 1. ePayStub build created for GP2015**
 Build generated based on Build 7 for GP2013.

Additional Product Support Resources

Access the latest Product Builds: <http://www.encorebusiness.com/solutions/#microsoft-dynamics-add-ons>

Request registration keys: regkeys@encorebusiness.com

Visit our ePayStub product page [here](#) on our website to access:

- User Manuals, click on the Resources Option
- Product demos, click on the Resources Option

Product Support:

Email: Support@encorebusiness.com

Phone: 1.888.898.4330

Online submission form: <http://www.encorebusiness.com/support/encore-apps/>

Support Request Tip:

To assist in expediting the review of any issues please ensure that the following information is provided with a support request:

- What product is the support inquiry for?
- What Version of GP is used?
- What is the build number installed for the product?
- (this can be found by logging into GP as SA and going to Microsoft Dynamics GP > Tools > support > system > Encore product registration Once there locate the product from the list and the Build number would be listed on the right hand side under Version)