



encore

Paycode Mass Update 2015

Build Notes

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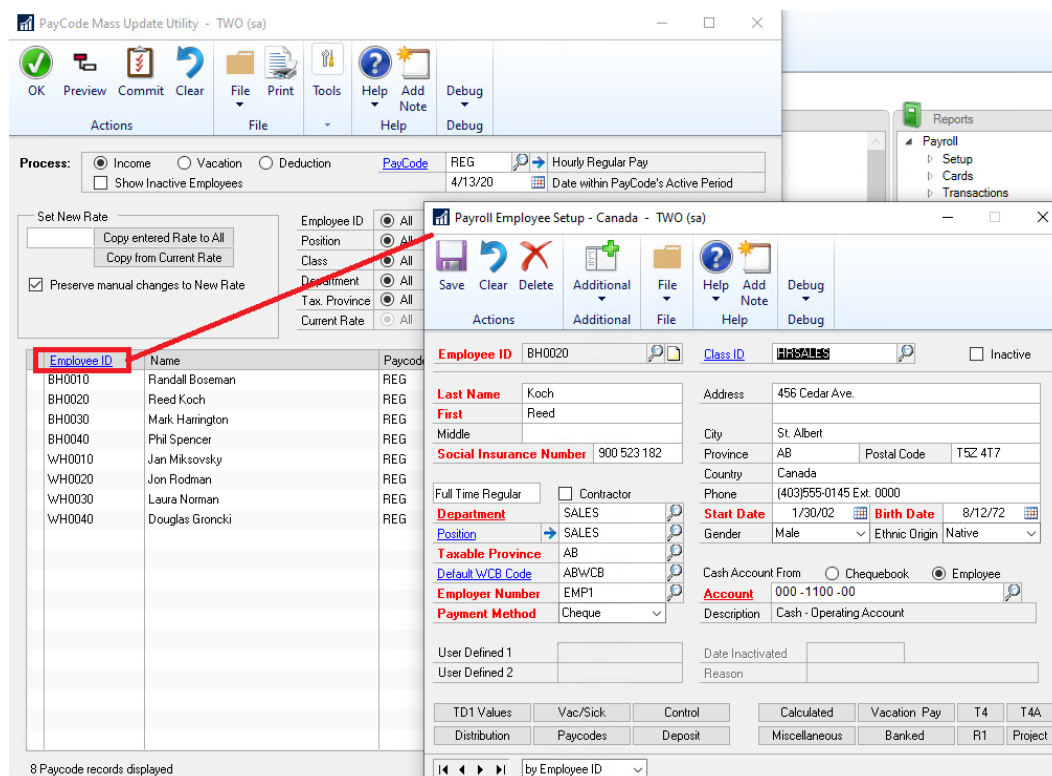
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Build 14.010 – Dec 10, 2019

Enhancements

1. New Employee ID zoom into Option

Users can now use the new zoom into option in the Paycode Mass Update Utility window to zoom into the selected employee's Payroll Employee Setup card.



The screenshot shows the 'Paycode Mass Update Utility - TWO (sa)' window. The 'Process' section is set to 'Income' and 'PayCode'. The 'Employee ID' field is highlighted with a red box, and a red arrow points to the 'Zoom into' button in the 'Actions' menu. The 'Payroll Employee Setup - Canada - TWO (sa)' window is open, showing the details for Employee ID BH0020. The 'Last Name' is 'Koch', 'First' is 'Reed', and 'Social Insurance Number' is '900 523 182'. The 'Start Date' is '1/30/02' and 'Birth Date' is '8/12/72'. The 'Account' is '000 -1100 -00' and 'Description' is 'Cash - Operating Account'.

2. Updated Paycode Mass Update to be compatible for multiple Cut off Dates for the same Paycode.

Paycode Mass update will now be compatible with multiple cut off periods for the same Paycode. Should users insert the same Paycode and set a new Start date for the Paycode then the Paycode Mass update will now be updating the rate based on the Cut off Dates.

The User Interface will now have a new Date field under the Paycode selected on the Header. This date will default to the current computer date. You can then select which date you wish to use as the period date for your update.

Should the Pay codes associated to the employee have a Cut off Date set for that period then it will display that Pay codes Cut Off Date. Note that only the Paycode shown will be updated should the user Commit to the update.

PayCode Mass Update Utility - TWO (sa)

OK Hide Preview Commit Clear File Print Tools Help Add Note Debug

Process: ☒ Income ☐ Vacation ☐ Deduction ☐ Show Inactive Employees PayCode REG 3/30/20 Date within PayCode's Active Period

Set New Rate: 0.0000 Copy entered Rate to All Copy from Current Rate

☒ Preserve manual changes to New Rate ☒ Update Child Rate(s) when manually updating New Rate of Master Calculate

Employee ID	Name	Paycode	Cutoff Date	Current Rate	New Rate
BH0010	Randall Boseman	REG	3/31/20	12.0000	0.0000
BH0010	Randall Boseman	OT	3/31/20	18.0000	0.0000
BH0020	Reed Koch	REG		7.5000	0.0000
BH0020	Reed Koch	OT		11.2500	0.0000
BH0030	Mark Harrington	REG		10.0000	0.0000
BH0030	Mark Harrington	OT		15.0000	0.0000
BH0040	Phil Spencer	REG		15.0000	0.0000
BH0040	Phil Spencer	OT		22.5000	0.0000
WH0010	Jan Mikovsky	REG		15.0000	0.0000
WH0010	Jan Mikovsky	OT		22.5000	0.0000
WH0020	Jon Rodman	REG		20.0000	0.0000
WH0020	Jon Rodman	OT		30.0000	0.0000
WH0030	Laura Norman	REG		15.0000	0.0000
WH0030	Laura Norman	OT		22.5000	0.0000
WH0040	Douglas Groncki	REG		12.0000	0.0000
WH0040	Douglas Groncki	OT		18.0000	0.0000

16 Paycode records displayed ☐ Display \$0.00 New Rate Only

Payroll Employee Paycodes - Canada - TWO (sa)

OK Update File Help Debug

Paycodes Available

Code	Description
ADV	Employee Advance
BONUS	Employee Bonus
EIR	EI Rebate
OT	Hourly Overtime
REG	Hourly Regular Pay
SAL	Salary Pay
VAC	Vacation Pay
AUTO	Auto
PENSNB	Employee Pension
RRSPB	Company RRSP Contribution
TRAVEL	Travel - Sales
ADVR	Advance Reclaim
GAR	Employee Garnishee
MAINT	Maintenance Payments
PENSND	Employee Pension
RRSPD	Company RRSP Deduction

Employee Paycode Records

Code	Description	Start	End	Rate	Max
OT	Hourly Overtime				
OT	Hourly Overtime				
REG	Hourly Regular Pay				
REG	Hourly Regular Pay				
TRAVEL	Travel - Sales				

Rate History

by Code Type

Payroll Employee Income - Canada - TWO (sa)

OK File Help Debug

Employee ID BH0010

Income Paycode REG Hourly Regular Pay

Paid By Hour Reference N/A

Rate 12.0000

EI Insurable Hours per Unit

Seniority Units Per Unit

Human Resources Delayed Setup

Vacation Units Accrued In Hours

Vacation Accrual Units per 100 units

Unpaid Vacation Accrual Units per 100 units

Start Date 1/01/20 Allow Transaction Entry Yes

Cutoff Date 3/31/20 Auto Select Yes

Employee User Field Index Department

22.5000 0.0000

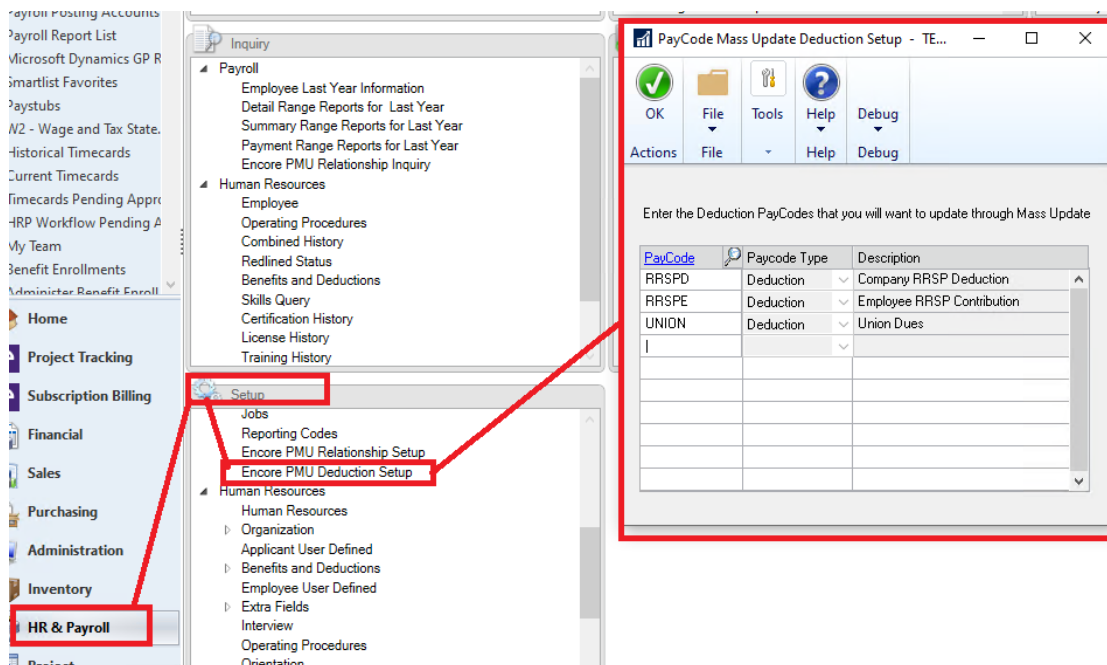
3. New Feature to Mass Update Deduction Pay Codes.

This new feature will allow users to perform Mass Updates to Employee Deduction Codes using the PayCode Mass Update Utility.

This update has a new Deduction Setup option.

[The Encore PMU Deduction Setup](#) is accessible from the Setup Pane of the HR & Payroll Menu.

This Setup window allows the user to specify the Exact Deduction codes that are allowed to be updated using the Paycode Mass Update Utility. If the code is not listed in this window, then it will not be updated. Unlick the Income Paycode there is no Parent / Child Relationship for this setup. Such Deduction Codes could include RRSP, as well as any Health Insurance adjustment codes.



[Encore PMU Utility](#) changes allows the user to select a new Process Option called Deduction. Once selected it will display all employees that Contain the Deduction Codes that were mapped in the Deduction Setup.

Users can then specify a specific Deduction Code using the Paycode Lookup section to filter to a specific Paycode.

Additional Filter options are:

1. Employee ID
2. Position
3. Class
4. Department

5. Tax province
6. Current Rate

You can then use the Set New Rate on the Header to set all employees to a new rate or manually set the New Rate for each Paycode for each employee in the section provided.

Only the Employees and their Pay Codes shown in the window will be updated to the New Rate that is set when you select the Commit Button.

PayCode Mass Update Utility - TEST (sa)

OK Preview Commit Clear File Print Tools Help Add Note Debug

Process: ☐ Income ☐ Vacation ☒ Deduction PayCode 4/13/20 Date within PayCode's Active Period

☐ Show Inactive Employees

Set New Rate

Copy entered Rate to All

Copy from Current Rate

☒ Preserve manual changes to New Rate

Employee ID	Position	Class	Department	Tax. Province	Current Rate	To:
☒ All	☒ All	☒ All	☒ All	☒ All		
☐ From:	☐ From:	☐ From:	☐ From:	☐ From:		
					\$0.00	\$0.00

Employee ID	Name	Paycode	Cutoff Date	Current Rate	New Rate
BH0010	Randall Boseman	RRSPD		54.0000	0.0000
BH0010	Randall Boseman	RRSPE		55.0000	0.0000
BH0010	Randall Boseman	UNION		95.2500	0.0000
BH0020	Reed Koch	RRSPD		105.0000	0.0000
BH0020	Reed Koch	RRSPE		110.0000	0.0000
BH0020	Reed Koch	UNION		95.2500	0.0000
BH0040	Phil Spencer	RRSPD		155.0000	0.0000
BH0040	Phil Spencer	RRSPE		160.0000	0.0000
BH0040	Phil Spencer	UNION		95.2500	0.0000
BS0010	Robert O'Hara	RRSPE		25.0000	0.0000
BS0020	Lisa Jacobson	RRSPE		20.0000	0.0000
BS0030	Chris Cannon	RRSPE		25.0000	0.0000
MS0010	Joe Howard	RRSPE		200.0000	0.0000
MS0020	Julia Moseley	RRSPE		150.0000	0.0000
MS0030	Bryan Walton	RRSPE		100.0000	0.0000
MS0040	Eva Corets	RRSPE		150.0000	0.0000
SS0010	Andrew Dixon	RRSPE		150.0000	0.0000
SS0020	Garrett Young	RRSPE		200.0000	0.0000
SS0030	Ted Bremer	RRSPE		100.0000	0.0000

24 Paycode records displayed ☐ Display \$0.00 New Rate Only

PayCode Mass Update Utility - TEST (sa)

OK Preview Commit Clear File Print Tools Help Add Note Debug

Process: ☐ Income ☐ Vacation ☒ Deduction **PayCode** **UNION** Union Dues
☐ Show Inactive Employees 4/13/20 Date within PayCode's Active Period

Set New Rate
 Copy entered Rate to All
 Copy from Current Rate
☒ Preserve manual changes to New Rate

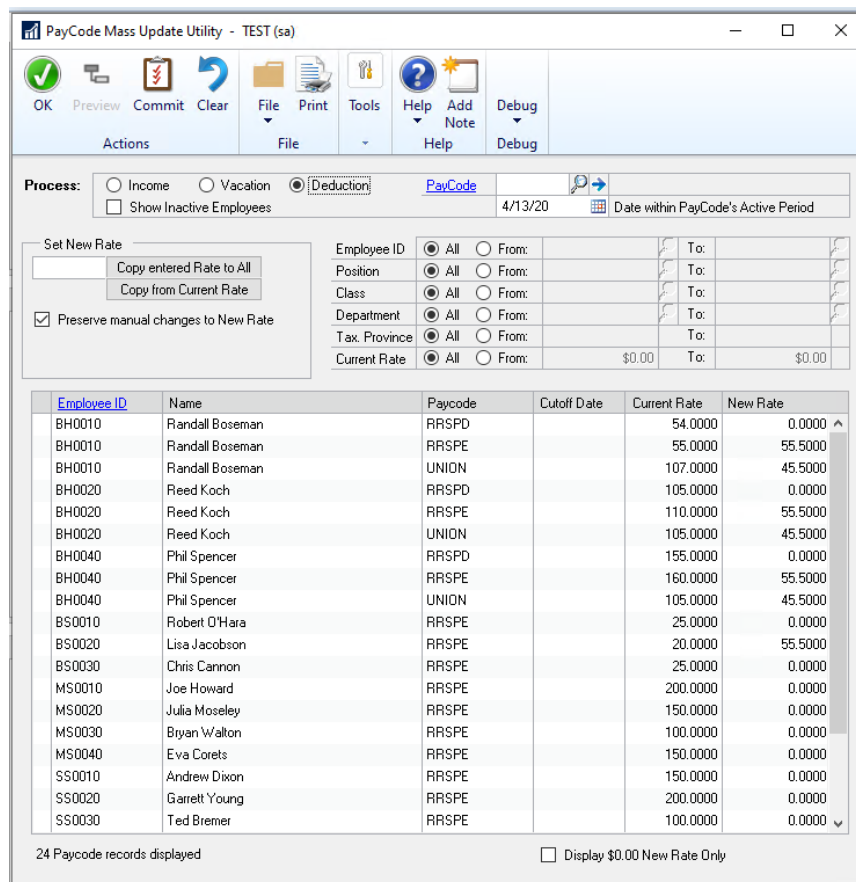
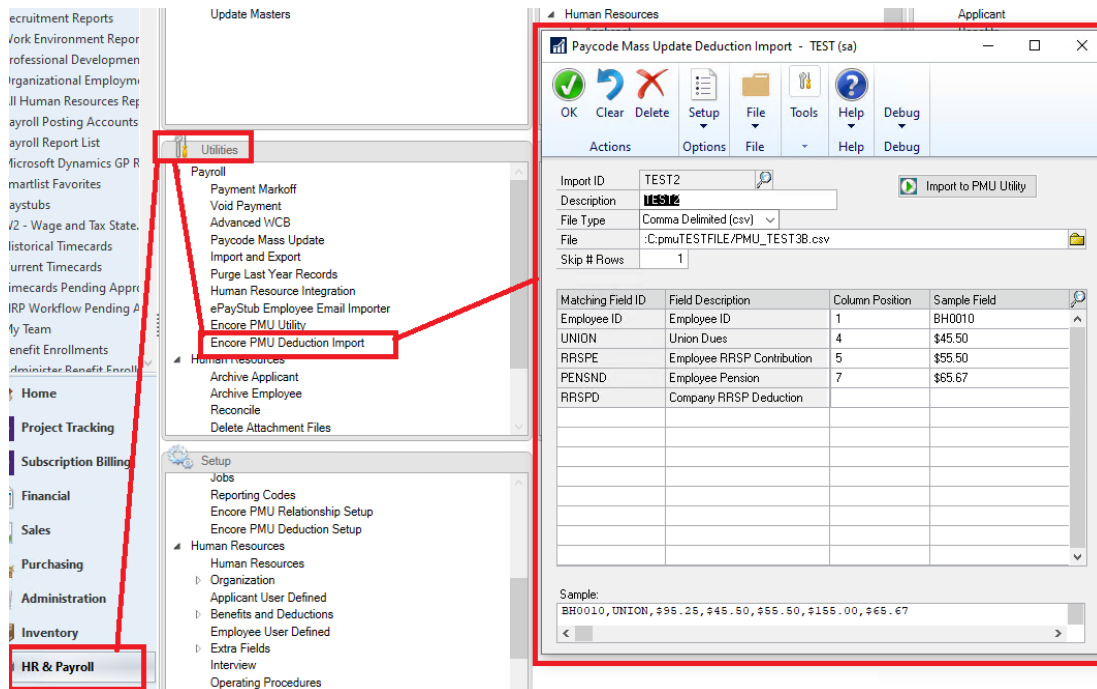
Employee ID	Position	Class	Department	Tax. Province	Current Rate	To:
☒ All ☐ From:	☒ All ☐ From:	☒ All ☐ From:	☒ All ☐ From:	☒ All ☐ From:	\$0.00	\$0.00

Employee ID	Name	Paycode	Cutoff Date	Current Rate	New Rate
BH0010	Randall Boseman	UNION		95.2500	0.0000
BH0020	Reed Koch	UNION		95.2500	0.0000
BH0040	Phil Spencer	UNION		95.2500	0.0000
WH0010	Jan Miksovsky	UNION		95.2500	0.0000
WH0020	Jon Rodman	UNION		95.2500	0.0000
WH0030	Laura Norman	UNION		95.2500	0.0000
WH0040	Douglas Groncki	UNION		95.2500	0.0000

Encore PMU Deduction Import option is a new utility window that is accessible from the HR & Payroll Menu on the Utilities pane. This new window allows you to setup an import from a CSV file to import the new values into the Paycode Mass Update Utility window for deduction Pay codes. You can create a new ID specify the file location and how many header rows to skip on the file. It will automatically default the Matching Field ID with all the deduction Pay codes that were mapped in the Deduction Setup. You will need to map the Sample Field using the Sample Field lookup or setting the Column Position. Once mapped you simply need to press the Import to PMU Utility Button. This will open the Encore Paycode Mass Update Utility window for the Deduction process. It will then set the New Rates for each Paycode that was read in the file and that exist on the Employee Card.

You will also receive a report if there were any Exceptions for the import such as Employee does not exist, or Deduction code is not linked to the Employee.

The importer is a huge time saver for users that are using an excel spreadsheet to calculate each employee's deduction rates. This same excel spreadsheet can then be saved as a CSV file and used to import into the Utility to perform the update for all the employees.



Screen Output - CW_Import_Errors

File Edit **Tools** Find Help Debug

Print Send To Modify 100% Completed 1 Page

PayCode Mass Update
Import Errors

Generic Import ID TEST2

Employee ID	PayCode	Error Description
ASDF01		Employee ID was not found in PMU window.
BH0010	PENSND	Paycode has amount in Import but not linked to employee.
BH0020	PENSND	Paycode has amount in Import but not linked to employee.
BH0040	PENSND	Paycode has amount in Import but not linked to employee.
BS0020	PENSND	Paycode has amount in Import but not linked to employee.
BS0020	UNION	Paycode has amount in Import but not linked to employee.

Resolved Issues

- Resolved issues with Validation Notification indicating Product is not registered.**
Issue was observed that should user enter in the Product Registration keys and then immediately attempt to access a product window they would receive the validation notification that the product is not registered. If they relog into GP the issue would not appear. This problem is now resolved.
- Fixed problem with SQL Validation error when updating Employee Pay codes.**
Problem observed that user could receive error "Error in executing SQL script CW_Update_Row_Temp_Table-3". The error occurred because the Parent Paycode did not have an EI value set. This issue is now resolved.
- Fixed issue with error when zooming into Paycode link in the Paycode Mass Update Utility window.**
Issue noticed that when user has Paycode Setup window already opened should they select the Paycode link in the PMU window they would receive an error. This issue is now resolved.
- Resolved problem with Paycode Description not clearing.**
Problem noticed that should user have selected a Parent Paycode in the Paycode Mass update Utility window and then switch the process to use it failed to clear the Paycode Description displayed. This is now resolved.

Build 14.008 – Sept 04, 2018

Enhancements

- Disabled Preview prompt validation Message for Vacation Process**

This validation would normally occur when selecting Commit if Preview was not first selected. As the Vacation process has no child codes to preview this message is not needed. The Preview prompt validation will only occur for the Paycode process.

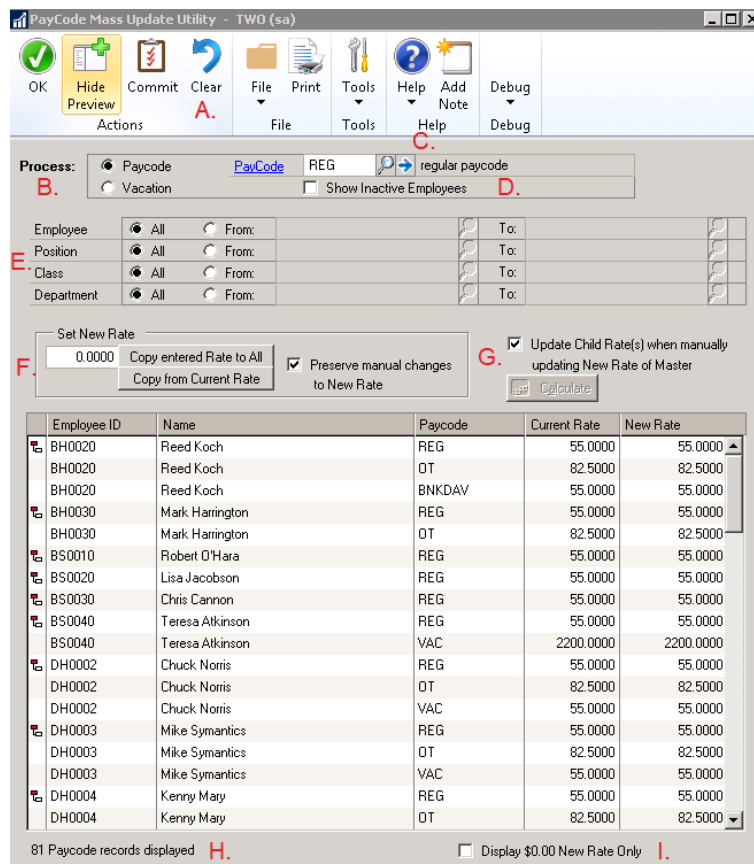
Resolved Issues

- 1. Resolved issues with Paycode Mass Update Report failing SQL connection.**
Issue was observed that when printing the Paycode Mass Update Report for the Paycode Process. Report failed to obtain SQL connection to display the correct data. This is now resolved.

Build 14.007 – Dec 21, 2017

Enhancements

- 1. Improved Paycode Mass Update Utility Window.**
Improved Paycode Mass Update Utility layout and features for ease of use. The following updates were made to the Utility Window:
 - A. Clear Button added to clear the selection window.
 - B. Paycode selection moved to Process section which is now in the first section of the Web page.
 - C. New Zoom into option on Paycode to open the new Paycode Mass Update Relationship Inquiry Window.
 - D. New Checkbox option to Show Inactive Employees
 - E. Moved Range selection options to be cleaner in selection and review.
 - F. Moved Set new rate section to left hand side of User Interface and grouped with option to preserve manual changes checkbox.
 - G. Calculate button moved from header to main window with checkbox option Update Child Rate(s) when manually updating New Rate of Master. This button is disabled while the checkbox is checked.
 - H. New Record Count listed on the footer of the User Interface.
 - I. New Checkbox option to Display \$0.00 New Rate only on footer. This option used to filter to just the records displaying a \$0.00 New rate.



PayCode Mass Update Utility - TWO (sa)

OK Hide Preview Commit Clear File Print Tools Help Add Note Debug

Process: ☒ Paycode ☐ Vacation REG regular paycode ☐ Show Inactive Employees

Employee ☒ All ☐ From: To:
 Position ☒ All ☐ From: To:
 Class ☒ All ☐ From: To:
 Department ☒ All ☐ From: To:

Set New Rate
 0.0000 Copy entered Rate to All ☒ Preserve manual changes to New Rate
 Copy from Current Rate Calculate

☒ Update Child Rate(s) when manually updating New Rate of Master

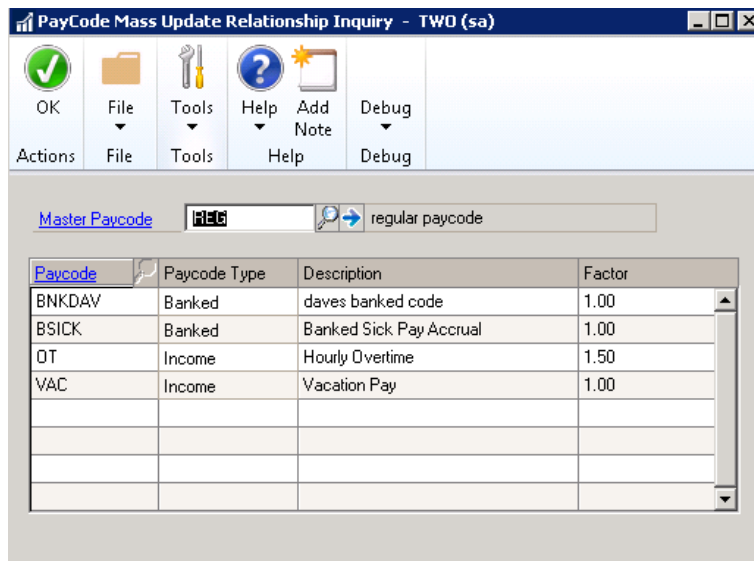
Employee ID	Name	Paycode	Current Rate	New Rate
BH0020	Reed Koch	REG	55.0000	55.0000
BH0020	Reed Koch	OT	82.5000	82.5000
BH0020	Reed Koch	BNKDAV	55.0000	55.0000
BH0030	Mark Harrington	REG	55.0000	55.0000
BH0030	Mark Harrington	OT	82.5000	82.5000
BS0010	Robert O'Hara	REG	55.0000	55.0000
BS0020	Lisa Jacobson	REG	55.0000	55.0000
BS0030	Chris Cannon	REG	55.0000	55.0000
BS0040	Teresa Atkinson	REG	55.0000	55.0000
BS0040	Teresa Atkinson	VAC	2200.0000	2200.0000
DH0002	Chuck Norris	REG	55.0000	55.0000
DH0002	Chuck Norris	OT	82.5000	82.5000
DH0002	Chuck Norris	VAC	55.0000	55.0000
DH0003	Mike Symantics	REG	55.0000	55.0000
DH0003	Mike Symantics	OT	82.5000	82.5000
DH0003	Mike Symantics	VAC	55.0000	55.0000
DH0004	Kenny Mary	REG	55.0000	55.0000
DH0004	Kenny Mary	OT	82.5000	82.5000

81 Paycode records displayed ☐ Display \$0.00 New Rate Only

With this User Interface update we had also made the User interface intuitive. Should you have the Paycode Mass Update Setup window open for the paycode and adjust the factors it will automatically re-adjust the calculation for the records displayed should you change the factors in the setup prior to committing your changes.

2. New PayCode Mass Update Relationship Inquiry User Interface.

This new interface added to allow users to review the Factor relationships without changing the factor relationships. This menu is accessible by zooming into the Paycode from the Paycode mass update utility. It can also be accessed directly in the Inquiry pane for HR & Payroll Menu by selecting the menu item Encore PMU Relationship Inquiry. Should you require to quickly open the Setup utility you can select the zoom into option beside the Paycode selected.



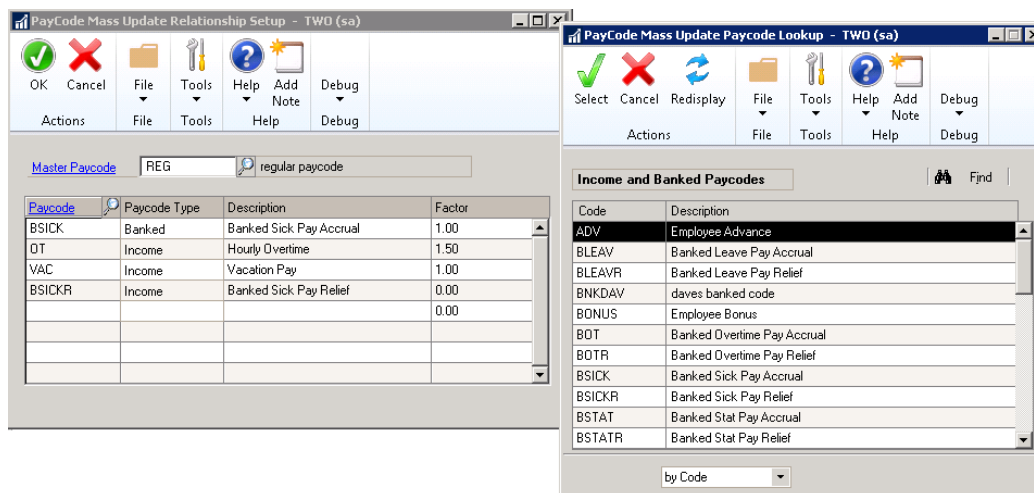
3. Menu Label Changes

Paycode Mass update Utility menu changed to be Encore PMU Utility.

Paycode Mass Update Setup menu changed to be Encore PMU Relationship Setup.

4. Improved Paycode Mass Update Relationship Setup to include Banked Paycode types.

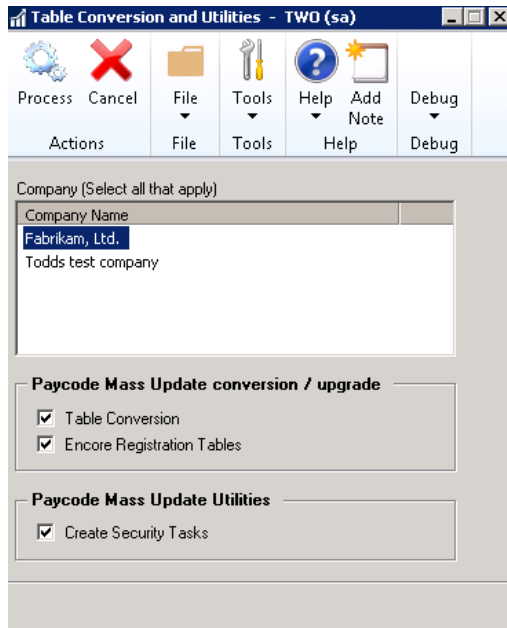
You can now create a relationship factor for Banked Paycodes which will update according to the factor set when using the Paycode Mass Update Utility window.



5. Updated Table Conversion Window.

Table Conversion User Interface updated to be consistent with all Encore Products.

New option for Encore Registration tables added to allow users to complete the Encore Product Maintenance Table conversion for multiple companies instead of having to log into each company Db one at a time for this process to complete.



Build 14.006 – Aug 25, 2017

Enhancements

1. Improved Validation Message “Could not add to Setup Menu”.

This validation could occur when failing to add Encore Pay Code Mass Update menu to either Setup or Utilities. The Validation was updated to specify which menu failed to be added as part of Table Conversion.

Resolved Issues

1. Resolved issues adding Encore Paycode Mass Update menu items.

Issue was observed that when running table conversion, the system was failing to perform a check if the menu exists in the back-end tables as such it would insert an additional record into the Menu tables for the Product Menu. This is now resolved.

Build 14.005 – July 31, 2017

Enhancements

1. Improved Paycode Mass Update Utility to filter Inactive Employees.

Paycode Mass update Utility will now automatically filter out Inactive Employees. Should you wish to include Inactive Employees with the Update you would need to check the option Show Inactive Employees.

PayCode Mass Update - TWO (sa)

Calculate Commit Preview Refresh Factors File Print Tools Help Add Note Debug

Process: ☒ Paycode ☐ Vacation %

Employee ☒ All ☐ From

Position ☒ All ☐ From

Class ☒ All ☐ From

Department ☒ All ☐ From

PayCode REG regular paycode

☐ Show Inactive Employees

☒ Preserve values changed by user

Copy To All 0.0000

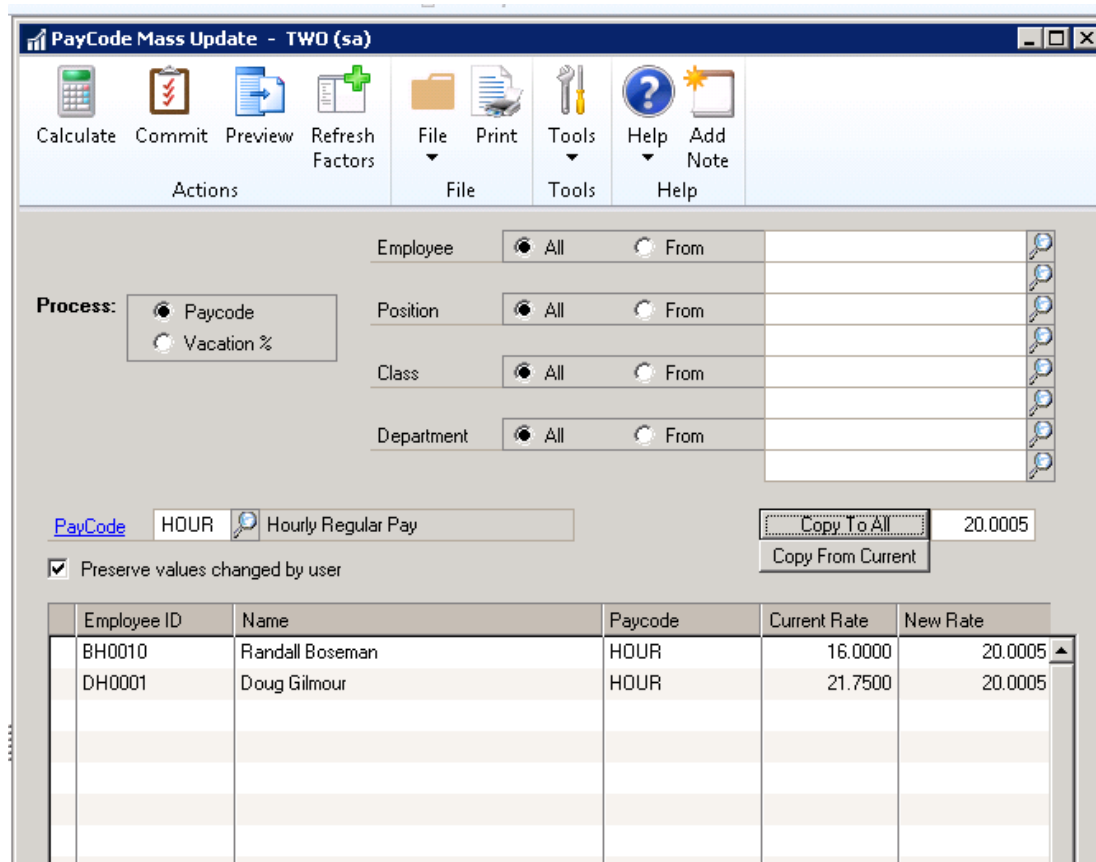
Copy From Current

Employee ID	Name	Paycode	Current Rate	New Rate
BH0020	Reed Koch	REG	7.5000	0.0000
BH0030	Mark Harrington	REG	10.0000	0.0000
BS0010	Robert O'Hara	REG	15.0000	0.0000
BS0020	Lisa Jacobson	REG	16.0000	0.0000
BS0030	Chris Cannon	REG	16.5000	0.0000
BS0040	Teresa Atkinson	REG	15.5000	0.0000
DH0002	Chuck Norris	REG	15.0000	0.0000
DH0003	Mike Symantics	REG	15.0000	0.0000
DH0004	Kenny Mary	REG	20.0000	0.0000
DH0005	George Carlin	REG	20.0000	0.0000
DH0006	Peter Parker	REG	20.0000	0.0000
DH0007	Manny Trucks	REG	20.0000	0.0000
DH0008	Cindy Summers	REG	20.0000	0.0000
DH0009	Sandy Klassen	REG	0.0000	0.0000
DH0010	Jon Snow	REG	0.0000	0.0000
DH0011	Sam Ganggez	REG	0.0000	0.0000
DH0012	Tyrion Lannister	REG	0.0000	0.0000
DH0013	Redd Reddington	REG	0.0000	0.0000

Build 14.004 – June 06, 2017

Enhancements

- Improved Paycode Mass Update Utility to display 4 decimal places.**
Paycode Mass update will now display 4 decimal places for the Copy to all, Current Rate and New Rate fields.



Employee ID	Name	Paycode	Current Rate	New Rate
BH0010	Randall Boseman	HOURLY	16.0000	20.0005
DH0001	Doug Gilmour	HOURLY	21.7500	20.0005

Build 14.003 – Feb 07, 2017

Enhancements

1. New Feature to update the Rate for the Income Paycode using the Payroll Rate Table.

With this new Feature you can instead of using Paycode Mass update window to update the Rate for the paycode, you can use the Payroll Rate Table to perform this update. You must first set the Payroll Rate Table for the Income paycode. Once Set should you adjust or set the Rate Table Code Prompt on the Income paycode for the employee ID, then you will be prompted to confirm If you wish to update the Pay Rate from the rate tables.

Selecting Yes will update the rate set on the Income paycode for the employee based on the rate table. Selecting No will not update the rate.

Payroll Employee Income - Canada - TWO (sa)

Employee ID: BH0010
 Income Paycode: HOUR Hourly Regular Pay
 Paid By: Hour Reference: N/A

Rate	13.0000	Position	SALES
EI Insurable Hours per Unit	1.00	Project	PROJ002
Seniority Units Per Unit		Rate Type	RATE02

Microsoft Dynamics GP

Update pay rate from rate tables?

Payroll Rate Tables - Canada - TWO (sa)

Income Code:

Position	RATE01	RATE02	RATE03			
Project						
SALES	12.00000	14.00000	15.00000			
PROJ001						
SALES	13.00000	15.00000	19.00000			
PROJ002						
SALES	15.00000	17.00000	18.00000			
PROJ003						
SERTEC	18.50000	19.50000	21.50000			
PROJ001						

Build 14.002 – Dec 21, 2016

Resolved Issues

- Fixed issue with Summary Advice Slips on Payroll Cheque Reports window.**
Issue observed when printing Summary Advice slips and report is set in Payroll Miscellaneous User Prompts. Trigger had existed on Print Summary button to redirect to PayCode Mass Update dictionary which resulted in unable to locate report error. Trigger has since been removed and issue resolved.
- Resolved problems with multiple Company Db Selection for Table Conversion.**
Issue observed causing users to be unable to select multiple company Db in table conversion window. Issue has since been resolved.

Build 14.001 – July 5, 2016

Enhancements

- Initial Product Release of Paycode Mass Update for GP2015.**

Additional Product Support Resources

Access the latest Product Builds: <http://www.encorebusiness.com/solutions/#microsoft-dynamics-add-ons>

Request registration keys: regkeys@encorebusiness.com

Visit our Advanced SmartList product page [here](#) on our website to access:

- User Manuals, click on the Resources Option
- Product demos, click on the Resources Option

Product Support:

Email: Support@encorebusiness.com

Phone: 1.888.898.4330

Online submission form: <http://www.encorebusiness.com/support/encore-apps/>

Support Request Tip:

To assist in expediting the review of any issues please ensure that the following information is provided with a support request:

- What product is the support inquiry for?
- What Version of GP is used?
- What is the build number installed for the product?
- (this can be found by logging into GP as SA and going to Microsoft Dynamics GP > Tools > support > system > Encore product registration Once there locate the product from the list and the Build number would be listed on the right hand side under Version)